



## **Regional Summer School 2018 Student Information**

### **WELCOME!**

*The Western Suffolk BOCES Regional Summer School offers remedial courses for students in grades 6–12 to make up deficiencies in academic work. This wide variety of remedial courses can benefit students with low or failing grades.*

### **PARTICIPATING DISTRICTS FOR 2018**

Residents within the following nine participating districts whose children are registered in public, private or parochial schools, grades 6-12, are eligible to attend summer school at no charge, with permission of their home school principal or designee.

Babylon UFSD

South Huntington UFSD

Huntington UFSD

Kings Park CSD

Wyandanch UFSD

Northport-East Northport UFSD

Commack UFSD

North Babylon UFSD

Amityville UFSD

### **NON-RESIDENT STUDENTS**

Non-resident students (in any district not listed above) are permitted to register after all residents are accommodated. See fees below. Non-residents are required to show proof of immunization and authorization from their home school allowing them to register for specific courses and/or Regents/RCT examinations.

### **LOCATIONS FOR 2018**

**South Huntington School District, Huntington Station, NY 11746**  
**Stimson Middle School (Grades 6-12): 401 Oakwood Road**

**North Babylon School District, North Babylon, NY 11703**  
**Robert Moses Middle School (Grades 6-12): 250 Phelps Lane**

**\*Summer School Phone Numbers (After July 5, 2018):**  
**Stimson Middle School: 631-812-3719**  
**Robert Moses Middle School: 631-620-7370**

## COURSE OFFERINGS

Courses are offered on a semester basis. These remedial courses are based primarily on the second semester's work.

<b>Chemistry (R)</b>	Grade 6 (AIS)	Physical Education
Earth Science Lab Hrs.	Multidisciplinary	Science 7
<b>Earth Science (R) ‡</b>	Health	Science 8
English 10	<b>Living Environment</b>	Senior Seminar
English 11	<b>(Biology) (R)</b>	Social Studies 7
English 12	Living Env. Lab Hrs.	Social Studies 8
English 7	Math 7	Spanish I
English 8	Math 8	Spanish II
<b>English 9 (CC) (R)</b>	<b>Geometry (R)</b>	<b>US History/Government (R)</b>
ENL Beginner	Algebra 2/Trig	Global Studies I
ENL Intermediate	<b>Algebra II (Common</b>	<b>Global Studies II (R)</b>
ENL Global History	<b>Core) R</b>	Government/Economics
<b>Algebra 1 (R)</b>	Advanced Algebra	Chemistry Lab Hrs.
		ENL Algebra

(R) Regents Examination offered in August

‡ All students taking the Earth Science Regents must take the Lab Performance exam as well. The Lab Performance exam is administered on a separate date than the written exam. Students will be notified of the date in advance.

## REGISTRATION TIMES & LOCATIONS

NOTE: Registration for all is first come, first served. No personal checks will be accepted. Money orders only.

	Thursday, July 5 10:00AM – 2:00PM	Friday, July 6 10:00AM – 2:00PM
<b>Stimson Middle School</b> 401 Oakwood Road Huntington Station, NY 11746	<b>Registration for Courses Only</b> Students from both participating and non-resident districts may register. <b>Students from non-resident districts are required to make payment in full at the time of registration. Money orders should be made out to the host district.</b>	<b>Registration for Regents Only (Walk-ins only taking regents examinations)</b> Students from both participating and non-resident districts may register. <b>Students from non-resident districts are required to make payment in full at the time of registration. Money orders should be made out to the host district.</b>
<b>Robert Moses Middle School</b> 250 Phelps Lane North Babylon, NY 11703		

## TUITION & FEES

- All fees must be paid in full at the time of registration.
- Money orders only (**made payable to the host school district**)

	Fee for Students from Participating Districts	Fee for Students from Non-Resident Districts
Course Fee (includes cost of Regents Exam)	None	\$298
Regents Examination ONLY	None	\$96
Regents Review Class ONLY (does <b>not</b> include fee for Regents Exam)	None	\$120

## REGISTRATION

To enroll in a summer school course, Regents Review or take an RCT or Regents examination:

1. Complete a Summer School Registration Form (available from high school guidance counselors after June 1) listing **each** course, Regents Review, RCT or Regents exam you want to take.
  - Students who have an **IEP or special accommodations** must indicate so on the registration form and attach the appropriate documentation to the form.
  - Students **from non-resident districts** must attach proof of immunization.
  - Students taking the **Earth Science Regents** are required to take the Lab Performance Examination as well.
2. Make an appointment with your guidance counselor **prior** to registration because your completed application **must** be signed by the home school principal, guidance counselor or designee.
3. **Submit the Summer School Registration Form in-person on Thursday, July 5<sup>th</sup> or Friday, July 6<sup>th</sup> (open registration for participating and non-resident districts) at the registration location listed on page 2.** The student will be placed on the appropriate class or examination list(s) at registration.
4. **Registration is not transferable to another campus unless required by Western Suffolk BOCES for enrollment purposes.**
5. All fees must be paid in full at registration.
6. **THE LAST DAY TO REGISTER FOR REGENTS REVIEW OR REGENTS EXAMS ONLY IS JULY 16<sup>TH</sup>**

## REFUNDS

No refunds will be made for any reason other than the cancellation of a class for insufficient enrollment.

## REGISTRATION PRIORITY

Priority is given to students residing in participating districts. Registration of all other students (residents from non-resident districts) is contingent on seat availability.

## DAILY CLASS SCHEDULE

<b>Period 1</b>	7:45 am - 9:38 am
<b>Period 2</b>	9:41 am - 11:34 am
<b>Period 3</b>	11:39 am - 1:32 pm

## REGENTS REVIEW CLASSES

To sign up for Regents Review classes, submit the Summer School Registration Form in-person at the time of Summer School registration on Thursday, July 5<sup>th</sup> or Friday, July 6<sup>th</sup> (open registration for participating and non-resident districts) at the registration location listed on page 2. Regents review classes are offered to students preparing to take a Regents Examination in August. These classes are scheduled for eight school days prior to the exams:

**Hours: 11:45 a.m. to 12:45 p.m.**

**Dates: August 6, 7, 8, 9, 10, 13, 14, & 15**

While the review classes are open to all students, they are designed for those students who did not enroll in summer school but who plan to take a Regents examination. Notice of insufficient enrollment, thus class cancellation, will be made by **July 16**. A student can enroll in only **one** Regents Review class. **REGISTRATION WILL NOT BE ACCEPTED AFTER JULY 16<sup>TH</sup>.**

## RCT OR REGENTS EXAM ONLY

To sign up for Regents or RCT exams, submit the Summer School Registration Form in-person at the time of Summer School registration on Friday, July 6<sup>th</sup> (open registration for participating and non-resident districts) at the registration location listed on page 2. Students who registered to take the RCT or Regents examination only will receive a letter during the first week of August that will provide all information regarding the examination(s).

**REGISTRATION WILL NOT BE ACCEPTED AFTER JULY 16<sup>TH</sup>.**

## CALENDAR FOR SUMMER SCHOOL 2018

Summer school 2018 will begin Thursday, July 12<sup>th</sup> and end Thursday, August 17<sup>th</sup>. Classes will meet Thursday for the first week and Monday through Friday for the remainder of the program, with the last day of class on Wednesday, August 15<sup>th</sup>. (See calendar below) The program will operate for 24 daily instructional periods consisting of 113 minutes and 2 days of NYS testing.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 24	25	26	27	28	29	30
July 1	2	3	4 Holiday	5 <b>Registration for Courses Only</b>	6 <b>Registration for Regents Only (Walk-Ins)</b>	7
8	9	10	11 <b>Required Teacher Orientation</b>	12 Classes Begin	13 <b>No Classes</b>	14
15	16 Classes Last day to register for Regents Review & Exams	17 Classes	18 Classes	19 Classes	20 Classes	21
22	23 Classes	24 Classes	25 Classes	26 Classes Midterm Exams	27 Classes Midterm Exams	28
29	30 Classes	31 Classes	Aug 1 Classes	2 Classes	3 Classes	4
5	6 Classes Regents Review	7 Classes Regents Review	8 Classes Regents Review	9 Classes Regents Review	10 Classes Regents Review	11
12	13 Classes Regents Review Final Exams	14 Classes Regents Review Final Exams	15 Classes Regents Review	16 Regents/RCT Exams	17 Regents/RCT Exams	18

## REGENTS/RCT EXAM SCHEDULE – SUMMER SCHOOL 2018

Uniform Admission Deadlines:
Wednesday, August 16 <sup>th</sup> and Thursday, August 17 <sup>th</sup>
Morning Exams: 8:30 am Afternoon Exams: 12:30 pm <a href="http://www.p12.nysed.gov/assessment/schedules/2018/504hs-aug2018.pdf">http://www.p12.nysed.gov/assessment/schedules/2018/504hs-aug2018.pdf</a>

### TRANSPORTATION

There is no transportation provided to or from summer school unless indicated by the home district.

### IMMUNIZATION

In accordance with New York State Education Law and New York Public Health Law, every student-attending summer school is required to furnish the school with proof of immunization against polio, mumps, measles, diphtheria, and rubella (German Measles).

### MINIMUM REGISTRATION REQUIREMENT

Any course listed will be offered only if there is sufficient enrollment.

### TEXTBOOKS

Course textbooks will be provided by the host district. In some courses students may be expected to purchase other books and supplies at a modest cost. STUDENTS WILL BE CHARGED FOR LOST OR DAMAGED BOOKS.

### LIBRARY

The Library will be open daily from 7:45 am to 11:34 am under the supervision of a librarian.

### SCHOOL NURSE

A registered nurse will be on duty during school hours.

### ATTENDANCE

Summer school students are expected to attend all classes in order to experience maximum instructional benefit. Attendance is taken each class period and recorded based on host district guidelines for excused and unexcused absences. Students who have excused absences may be provided the opportunity to make-up missed work. Class participation is factored into a student's summer school grade. Poor attendance coupled with the lack of class participation or completion of assigned work may result in a student not earning a passing grade for the class.

### GRADING POLICY AND REPORT CARDS

The passing grade for examinations and courses is 65. Final examinations or Regents exams will be given in all subjects 6 - 12. Grades will be based upon an evaluation of the student's class work, special reports, class participation, homework and tests. The same standards of evaluation that normally apply during the regular school year are applied in summer school.

Students will receive a Mid-Summer Progress Report after three weeks and a Summer School Report Card at the conclusion of the program. These reports are sent to the student's home address and the home district. Reports include the final exam grade, Regents/RCT examination grade, final course grade, days absent and days late. The Summer School Report Card is also used to report examination grades for students who register only for a Regents and/or RCT examination.

***Important:***

- Neither the summer school office or the home school guidance department will give final grades or Regents grades out by phone.
- No grades will be released for any student who has not returned textbooks or has other outstanding obligations.

**CREDIT**

**Home school districts** determine the final course grades and the awarding of course credit for courses completed in summer school.

**SCHOOL REGULATIONS**

1. All Students will be subject to the host district's Code of Conduct.
2. Smoking will not be permitted in the building or on school grounds. Students may not smoke in cars, in parking lots, or on any streets or private property adjacent to school property. Violators will be subject to be released from Summer School.
3. Student parking is available on a limited basis. Driving/parking at summer school is a privilege. Students will be required to register their vehicle with the Summer School Principal. Violators of traffic or parking regulations will lose their privilege and be faced with suspension. The speed limit on school property is 15 M.P.H. Students are only permitted to park in the student parking area. There will be someone on duty during arrival and departure times to direct you.
4. All students are expected to respect the rights, property and safety of others. There is a "No Tolerance" policy in effect for violations of student and staff rights, property or safety. Any student who disregards these rights is subject to discipline and/or legal action, including the expulsion from summer school.
5. The Western Suffolk BOCES Regional Summer School attempts to reinforce the participating school district's tradition of good taste concerning attire. We encourage modesty in dress and discourage students from carrying fads and fashion to extremes. See-through clothing, short-shorts, soiled and torn clothing are not appropriate school attire. Clothing designed for beachwear, or clothing considered extreme, distracting or disruptive is not permitted. The wearing of clothing that is potentially dangerous to others, i.e. metal ornaments, spikes, spiked bracelets, etc., is not appropriate. Students who are not dressed appropriately will be asked to call their home and arrange for a change of acceptable clothing. Students may be suspended or dismissed for improper attire.
6. For reasons of safety and health, footwear is required while students are on school property. Bare feet are not permitted.

7. All students must enter and exit the building through the designated doors, except during fire/safety drills and emergencies.
8. No students are permitted to loiter anywhere on school property at any time.

The complete version of the Western Suffolk BOCES Regional Summer School Policy re Conduct and Discipline, Attendance and Grading is at [www.wsbores.org/instructionsupport/rsslinks.cfm](http://www.wsbores.org/instructionsupport/rsslinks.cfm)

## ADMINISTRATION

### **Host School District: South Huntington**

**Summer School Office** at Stimson Middle School, 401 Oakwood Rd., Huntington Station

Tom DeNicola, Principal

Gamal Smith, Associate Principal

Summer School Phone Number (After July 5, 2018): 631-812-3719

Fax: 631-623-4913

Email: [tdenicol@wsbores.org](mailto:tdenicol@wsbores.org)

### **Host School District: North Babylon**

Summer School Office at Robert Moses Middle School, 250 Phelps Lane, North Babylon

Tom DeNicola, Principal

Garret Noblett, Associate Principal

Summer School Phone Number (After July 5, 2018): 631-620-7370

Fax: 631-620-7370

Email: [tdenicol@wsbores.org](mailto:tdenicol@wsbores.org)

### **REGIONAL ACADEMIC SUMMER SCHOOL ADMINISTRATION**

31 Lee Avenue

Wheatley Heights, NY 11798

631-595-6810

- The Summer School office will be closed on days when classes are not in session.
- The last day of summer school operation is August 17, 2018
- All summer school records will be mailed to students and to home schools. **The summer school office will not acknowledge any phone inquiries for grades.** All questions regarding student outcomes should be directed to the home school guidance department after the close of summer school operation.

#### **WESTERN SUFFOLK BOCES NON-DISCRIMINATION NOTICE**

The Board of Cooperative Educational Services of Western Suffolk County, New York does not discriminate on the basis of age, religion, creed, ethnic origin, national origin, marital status, race, color, gender, sexual orientation, veteran status, weight, disability or handicap in the educational programs or activities it operates and provides equal access to the Boy Scouts and other designated youth groups. This policy of non-discrimination includes the recruitment, hiring and advancement of employees; salaries, pay and other benefits; counseling services to students; student access to course offerings; lawful political activities; educational programs and other activities; and the business activities of the Board. Inquiries concerning the application of regulations prohibiting discrimination may be referred to the BOCES Compliance Officer, Hugh M. Gigante, Ed.D., who may be contacted at 507 Deer Park Road; PO Box 8007; Huntington Station, NY 11746-9007 or (631) 549-4900, ext. 204 or email [hgigante@wsbores.org](mailto:hgigante@wsbores.org). Or, inquiries may be made by contacting the Office for Civil Rights at NY Office for Civil Rights, US Department of Education, 32 Old Slip, 26th Floor, New York, NY 1005-2500 or call 646-428-3900 or fax 646-428-3843 or TDD 800-877-8339 or email [OCR.NewYork@ed.gov](mailto:OCR.NewYork@ed.gov) or file form at <http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>





# WESTERN SUFFOLK BOCES REGIONAL SUMMER SCHOOL 2018

## **STUDENT RESPONSIBILITIES**

**All students will be subject to the host district's Code of Conduct available in the Regional Summer School Principal's office.**

Each student is required to adhere to a code of conduct that will insure that all students have an equal opportunity to a quality education.

***Students in violation of the code of conduct will be asked to leave the summer program and not return.***

1. All students are expected to respect the rights, property and safety of others. There is a "No Tolerance" policy in effect for violations of student rights, property or safety. Fighting or any acts of violence, harassment or intimidation is strictly prohibited. Any student who engages in these behaviors will be asked to leave the summer school program and not return. Any student who disregards these rights is subject to discipline and/or legal action, including the expulsion from Summer School.
2. The Western Suffolk BOCES Regional Summer School reinforces the use of good taste concerning school attire. We encourage modesty in dress and one that encourages students from carrying fads and fashion to extreme. Therefore, see through clothing, short-shorts, soiled and torn clothing are not appropriate school attire. Clothing designed for beachwear, or clothing considered extreme, distracting or disruptive is not permitted. The wearing of clothing that is potentially dangerous to others is not appropriate. Students who are not dressed appropriately will be asked to call their home and arrange for a change of acceptable clothing. Students may be suspended or dismissed for improper attire.
3. For reasons of safety and health, footwear is requirement while students are on school property. Bare feet are not permitted.
4. Smoking is strictly prohibited in the building or on school grounds. Students may not smoke in cars, in parking lots, or on any streets or private property adjacent to school property. Violators will be subject to be released from Summer School.
5. No students are permitted to loiter anywhere on school property at any time.
6. The following items must be turned off in school:
  - a. Cell phones
  - b. Beepers
  - c. Radios, Walkman or other electronic devices.
7. The following items are not permitted in school:
  - a. Weapons of any kind
  - b. Medication
  - c. Large sums of money
  - d. Expensive jewelry

**I have been informed of the Code of Conduct of the Regional Summer School host district and understand that if I violate these rules I will be asked to leave the program and will not be able to return.**

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**Name (print)**

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**Signature**

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**Date**

## Western Suffolk BOCES Regional Summer School

### Grading

All students are encouraged to perform to the utmost of their capabilities. Grade reports are issued periodically to indicate to the student and parents how well he/she is performing. Grades will be based upon an evaluation of the student's class work, class participation, special reports, homework and tests. The same standards of evaluation that normally apply during the regular school year will also apply in the summer. Passing summer school work should not be based only on attendance.

Teachers will be responsible for keeping a well-organized grade book record. Grade books will be checked during the summer school for teacher's name, subject, year, daily register, test, and quiz records. Teachers should clearly label the nature of each grade as well as the date of the test or assignment. A key should be included so that the grade book can be interpreted when the teacher is gone. These records will be submitted at the end of the summer as the teacher's official record and retained for future reference.

Grading will consist of the following components

- 80% of the course grade will be based on **participation**, including attendance, completion of assignments, tests/quizzes, engagement in class activities and effort
- 20% of the course grade will be based on **tests**, specifically mid-term and final examinations

### Participation Points

The summer program consists of 24 instructional days. Each day, students will have the potential of 5 participation points, based on 1 – 3 points for effort and 1 -2 points for attendance.

### Rubric for Effort Points

3	2	1	0
Student is involved in class activities	Student needs reminders to stay involved in class activities	Student needs considerable assistance to stay involved in class activities	Student does not engage in class activities

### Rubric for Attendance Points

2	1	0
Student is present in class within 15 minutes of start time	Student is present in class within 16 - 30 minutes of start time	Student is not present in class within 31 minutes of start time

### Final Grade

The final grade is composed as follows:

- 80% based on the grade equivalence of the **participation points**

Participation Points	Grade Equivalent
120	100
119 - 115	95
114 - 106	85
105 - 100	65
99 - 95	50
94 - 90	45
89 - 85	40
84 - 80	35
79 - 75	30

- 20% based on the average of the **tests**, specifically mid-term and final examinations

**Credit Awarded** Final course credit will be determined by the home school district for the purpose of the student's permanent school record. Each school district gives the summer school final grade a percentage value to determine the student's final grade for the course. Each district may have a different policy. The passing grade for Western Suffolk BOCES Regional Summer School is 65.

**I have been informed of the Regional Summer School grading policy and how my attendance and participation can affect my final grade.**

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date