

## **Board of Education “Meeting Highlights” July 2, 2013**

### **President’s Report...**

Highlights of BOE president Janice Elkin’s report included the following:

Ms. Ekin shared that she looked forward to serving as President again for the 2013-2014 school year, along with Mr. Anthony Paolano, as Vice President. She mentioned that while being President entails some unique responsibilities, our board is truly one in which each trustee has an equal voice and equal say in the decisions we make. *“We remain child centered and responsible to all of the constituents of the Cold Spring Harbor Central School District. We hope to see many new faces at our meetings and to hear from you as the year goes on.”*

### **Superintendent’s Report...**

Dr. Judith A. Wilansky’s report included the following:

I have often commented that great communities make great schools. Just one further thought on that subject – the Board of Education is composed of members of the Cold Spring Harbor community, so by extension, great Boards of Education make great schools.

As some of our Board members transition to their new posts, I would like to thank Mrs. Brogan for her energy and her ability to connect with our community-at-large – Amy, you have had your finger on our residents’ pulse and have been diligent in your role as President. Thank you for the generous gift of your time and counsel.

Mr. Morante, thank you for your sound judgment, patience and sense of humor. You always manage to insert levity into discussions that run the risk of becoming heated debates. And, welcome again to Janice Elkin and Anthony Paolano. You are both proof that the reward for volunteerism is more of it! I look forward to working closely with you again this year. To the entire Board – thank you for your ability to skillfully balance education, finance and politics. You have earned a few short weeks without phone calls from me. So rest, relax and enjoy some summer.

Our Board retreat is scheduled for July 25<sup>th</sup> and at that time we will set about to improving governance, communication and preparations for the 2013-14 school year.

## **Annual July Reorganization Meeting Highlights: 2013**

Newly elected Board Members: Amelia Brogan, and Robert C. Hughes

Election of new BOE President; Janice Elkin

Election of new BOE Vice President; Anthony Paolano

Appointment of Dr. Judith A. Wilansky; Superintendent

Appointment of Dr. William Bernhard; District Clerk of the BOE

Appointment of Dr. Judith A. Wilansky; District Clerk Pro Tem

Appointment of Michael Kearns; District Treasurer

Appointment of the Policy Committee; Dr. Judith A. Wilansky, Chair, Committee Membership: James Robins, Amelia Brogan, Robert Hughes

Appointment of Capital Improvement Committee: Dr. William Bernhard, Chair, Committee Membership: Anthony Paolano, Robert Hughes, Amelia Brogan

Appointment of the Audit Committee Membership; Anthony Paolano, Robert Hughes and Janice Elkin

Appointments of School attorneys, (Frazer and Feldman, LLP)

Labor Counsel, (Harris Beach, PLLC)

Bonding Attorneys, (Orick, Herrington & Sutcliff LLP)

School Physician, (Dr. Karl Friedman)

Independent and Internal Auditors, (Nawrocki & Smith, LLP)

District Claims Auditor, (Charles Bevington)

Internal Auditor - Risk Assessment and one Financial System, (R.S. Abrams & Co. Accounting Firm)

Accountant for Preparation of Financial Statements under SAS 112, (Don Angelo & Associates)

Central Treasurer Extra Classroom Activity Account, (Robert Coloscione)

Public Information Services (Karen Spehler)

Asbestos Compliance and Hazardous Materials Officer approved, (Mark Margolies)

District Registrar for Voting, Lisa Spahn

Deputy District Registrar for Voting, Eleni Russell

Appointment of the Committee and Sub-Committee on Special Education.

Appointment of the Committee on Pre-School Special Education.

Designations of Regular Monthly Meetings for 2012-2013 school year (September 10, October 8, November 12, December 10, January 14, February 11, March 11, April 8, May 13, June 10, July 1, and August 26). The Budget Meeting will be held on May 13, 2013.

Designations: Official Bank Depositories: That JP Morgan Chase Bank, Wells Fargo, HSBC and First National Bank of Long Island be designated as official depositories, Capital One (self-funded Dental and EPC Escrow.)

Appointment of the Committee on Special Education; Denise Campbell (Chair)

Appointment of the Sub-Committee on Special Education; Denise Campbell (Chair)

Appointment of the Committee and parent members on Pre-School Special Education

Appointment of Denise Campbell, Director of Special Education and Pupil Services to Section 504 Compliance Officer (along with Committee appointments), and ADA Compliance Officer .

Appointment of Title IX Officers: Dr. William Bernhard, Assistant Superintendent and Denise Campbell

Appointment of Surrogate Parents: Mary Caldwell

Appointment for Liaisons for Homeless Students: Robin Acconi & Eleanor Fuller  
Designation of Official to Appoint Impartial Hearing Officer; Dr. Judith A. Wilansky  
Newspapers Designated for publication of legal notices; The Long Islander, The Oyster Bay Guardian, The Times of Huntington, Newsday.  
Established fees for special education services.  
Established lunch prices at \$2.75 for Elementary and \$3.00 for Jr./Sr. High School. Breakfast price established at \$1.75 for both.  
(For a full listing of the Annual Reorganization Meeting, please refer to the 14 page Agenda document on the web site).

**Adoption of Resolution Denoting Policy Reviews:**

*The Board of Education, has reviewed the following policies during the 2012-2013 school year:*

Sexual Harassment and Bullying #0115  
Prevention and Intervention  
Attendance #5100  
Student Conduct #5300  
Investments #6240  
Purchasing #6700

**Cooperative Bidding Resolution approved** – Joint bidding participation with Monroe 2 – Orleans BOCES for the purchase of various types of computers and technology commodities authorized by General Municipal Law, Article 5-G.

**Food Service Cooperative Bid approved** and appointed Long Island School Food Service Directors' Association Cooperative Bid Committee to represent CSH Central School District.

**Regular Session Board of Education Meeting – July 2, 2013**

**Board Actions...**

- **Childcare leaves granted** for Chrisann Burmeister (LH – Nov. 1 – Dec. 1, 2013) and Karen Uhl-Smith (HS – Nov. 25 – Jan 24 2014)
- **Appointments:**

**West Side Co-Curricular:**

Maryellen Olsen – Elementary Head & AV/Tech Support  
Vaughn Fritts – Elementary Choir/Recital  
Susan Kleiner - Elementary Band/Recital  
Heather Daniels - Elementary Strings/Recital  
Deanna Stavris-Latham – Lead Teacher

**Fall Coaching CSHHS:**

Dennis Bonn – V. Football  
Ben Zuk – V. Football Ass.  
Jon Mendreski – V. Football Ass.  
John Folety – JV Football  
Louis Santoli – JV Football Ass.  
Ed Moeller – V. Soccer (B)  
Christian Lynch – V. Soccer (B) Ass.  
Kevin Culhane – JV Soccer (B)  
Jamie Lawlor – Varsity Golf (B)  
Peter Gregorchuk – JV Golf (B)  
Danielle Skakandi – V. Field Hockey  
TBA – V. Field Hockey Ass.  
Gina DiPalo – JV Field Hockey  
Steve Cacioppo – V. Soccer (G)  
Ryan Towers – V. Soccer (g) Ass.  
Alicia Defino – JV Soccer (G)  
Melissa McLees – V. Tennis (G)  
Patricia Connolly – JV Tennis (G)  
Gary Renart – V. Swimming (G)  
TBA – V. Swimming (G) Ass.  
Kim Como – V. Girls Diving  
Emily Wildermuth – V. Volleyball (G)  
TBA – JV Volleyball (G)  
Nick Aurigemma – Co-Ed Cross Country  
Diego Garcia – Athletic Trainer  
Joe Servidio – Equipment Manager

**Winter Coaching CSHHS:**

Jason Mercurio – V. Basketball (B)  
Carmine Rotolo – V. Basketball (B) Ass.

**HS Co-Curricular:**

Asst. Debate & Forensic Club - Keith Miller  
Scheduling Coordinator - -Martin Colucci  
Jr. High Jazz Ensemble - Gerald Felker  
Holocaust Project - Split - Robin Deluca-Acconi  
Holocaust Project - Split - Joana Waters  
8th Grade Wash. Trip Asst. - Split - Jessica Ranieri  
8th Grade Wash. Trip Asst. - Split - Victoria Terenzi  
JH Activities Coordinator - Brian Schiffmacher  
Student Activity 9 - Split - Robin Deluca-Acconi  
Student Activity 9 - Split - Gary Renart  
Student Activity 10 - Split - Anthony Pesca  
Student Activity 10 - Split - Christopher Topping  
Student Activity 11 - Split - Carmen Campos

Student Activity 11 - Split - Merritt Monck-Rowley  
Student Activity 12 - Split - Jessica Raniere  
Student Activity 12 - Split - Kelly Jordan  
Student Government - Split - Maria Segura  
Student Government -Split - Cynthia Scudieri  
Yearbook Jr. High - Kristine O'Malley-Levy  
Year Book High School - Kristine O'Malley-Levy  
Amnesty International - Peter Gregorchuk  
National Honor Society - Deanna Diaz  
Pep Club Student Booster - Split - Jessica Raniere  
Pep Club Student Booster - Split - Maria Segura  
Model Congress - Michael Andrews  
Mathletes - Sr. High - Carissa Costello  
Debate & Forensic Club - Michael Andrews  
AV Coordinator - HS - Anthony Pesca  
HS Choir & Jazz Singers - Vaughn Fritts  
Football Band - Gerald Felker  
Sr. High Jazz Ensemble - Gerald Felker  
SHS Literary Magazine - April Henry  
JH Literary Publication - April Henry  
SADD/SWAT - Split - Judy Innella  
SADD/SWAT - Split - Christopher Homer  
Science Club - Deanna Diaz  
Art Club Advisor - Laura Cirino  
French Club - Paula Gozelski  
Spanish Club - Split - Kathleen Fristensky  
Spanish Club - Split - Susanleigh Perissi  
Student Activity Treasurer - Robert Colascione  
Jr. High Brainstormers - Jaak Raudsepp  
Sr. High Brainstormers - Jaak Raudsepp  
Citizenship Room - Christine Villanti  
College Essay Writing Supv. (Sem. 1) - Split - Keith Miller  
College Essay Writing Supv. (Sem. 1) - Split - April Henry  
College Essay Writing Supv. (Sem. 2) - Split - Keith Miller  
College Essay Writing Supv. (Sem. 2) - Split - April Henry  
International Club - Susan Leigh Perissi  
Drama Club - Helen Murdock-Prepp  
Technology Club (Sr. Slide Show) - Maria Segura  
Federal Reserve Challenge - Anthony Pesca  
CSHHS Webmaster - Christopher Conklin  
JH History Club - Christopher Topping  
Gay-Straight Alliance - Split - Joanna Waters  
Gay-Straight Alliance - Split - Michael Hurley  
HS Musical Director - Melissa McLees  
HS Musical Pit Band Director - Brent Chiarello  
JHS Musical Director - Jessica Raniere  
JHS Musical Choreographer - Jessica Raniere  
JH Mock Trial - Jeffrey Cootner  
Coffeehouse Jam - Keith Miller  
Improv/Comedy - Keith Miller  
Locks of Love - Kathleen Fristensky

Natural Helpers - Split - Christopher Homer  
Natural Helpers - Split - Robin Deluca-Acconi  
Natural Helpers - Split - Kathleen Fristensky  
Warhammer Club - Christopher Conklin  
Book Club - Split - Jeanne Glynn  
Book Club - Split - Joana Waters  
JH Drama Club - Helen Murdock-Prepp  
Peer Mentor - Robin Deluca-Acconi

- **Appointments:**

- Beth Banger - 12 month Sr. Clerk Typist HS.
- Deborah Levesque – Elementary/District Webmaster
- Ryan Conroy – Leave Replacement Physical Education HS (9/3/13-1/24/14)
- Lynn Ciaccio – 12 month Clerk Typist LH

- **Contracts:**

1. The Contract for Services between the District and John Zaccari, Professional Guitarist/Concert Accompanist at West Side School, was approved as submitted.
2. The Contract for Services between the District and Jacqueline Nealon, Ed.D., Presenter of Financial Aid Workshops at CSHHS was approved as submitted.
3. The Contract for Services between the District and Christopher McKee, Elementary Musical Accompanist at West Side School, was approved as submitted.
4. The Contract for Services between the District and SPTS Training School, Security Consultant, was approved as submitted.
5. The Contract for Services between the District and Andrea K. Gonnella, HS Musical Vocal Director (Co-Curricular Pos. No. 167) was approved as submitted.
6. The Contract for Services between the District and Dr. Karl Friedman, District Physician, was approved as submitted.
7. The Contract for Services between the District and Helen Murdock-Prepp, Elementary Musical Director at West Side School, was approved as submitted.
8. The Contract for Services between the District and Matthew Mayberry, Guest Speaker - Varsity Code of Conduct Meeting, was approved as submitted.
9. The Contract for Services between the District and Jacqueline DeBari, Varsity Cheerleading Advisor (Co-Curricular Pos. No. 103) at CSHHS was approved as submitted.
10. The Contract for Services between the District and Katelin Bacher, JV Cheerleading Advisor (Co-Curricular Pos. No. 104) at CSHHS was approved as submitted.
11. The Contract for Services between the District and Brian Cohen, Curriculum Workshop Presenter, for the 2013-14 school year was approved as submitted.

- **Donations:**

*The Board of Education was pleased to accept the following generous donations:*

1. A 20" iMac Personal Computer from Michele Sepanski
2. A monetary donation of \$977.33 from the WSSPTG and DiScala family to be used towards the cost of renovating the WS School Newsroom.
3. A monetary donation of \$965.99 from the WSSPTG to be used towards the purchase of microscopes, adapters, and electronic thermometers for the WS Science program.
4. A monetary donation of \$8,000 to be used to replace the basketball goals in the WS School gym.
5. Red Beam Field Clay – from Mr. Robert Taglich to replace existing clay on the Varsity Baseball and/or Softball fields.

- **Health Service Contracts:** Health Services - Mineola UFSD

*The Board of Education approved the contract with the Mineola Union Free School District for two students attending private schools in the 2012/13 school year.*

- **Additional Business Matters:**

1. **Third Party Custodial Agreement** - The Board of Education approved the Third Party Custodial Agreement dated July 2, 2013 with Capital One, National Bank and the Bank of New York Mellon (Custodian) for the purpose of establishing the collateral requirements for school district funds on deposit in the Energy Performance Contract Escrow account

2. **Contract - Don Angelo & Associates** - The Board of Education appointed Don Angelo and Associates, CPA's, PC, of Syosset, New York to prepare the financial statements of the Cold Spring Harbor Central School District as of and for the year ended June 30, 2013 pursuant to the Government Accounting Standard Board Pronouncement No. 34.

3. **Contract - General Counsel** - The Board of Education authorized the President of the Board of Education to execute the legal services agreement with Frazer and Feldman for the 2013-2014 school year to serve as the school district's general counsel.

4. **Participation in Empire State Municipal Purchasing Group**- The Cold Spring Harbor Central School District, ("hereinafter ESMPGMember"), desires to participate in the statewide purchasing program of the Empire State Municipal Purchasing Group; Western Suffolk BOCES has submitted an application to be a Member in the Empire State Municipal Purchasing Group a program created by local governments in accordance with and pursuant to the General Municipal Law, Section 119-o

5. **Appointment - Internal Auditors**- The Board of Education, appointed R. S. Abrams & Co. to perform annual risk assessment update of the District's operation and the internal audit for the testing and validation of one internal control system for fiscal year ending June 30, 2014.

- **Special Education Reports--**

*The Board of Education of the Cold Spring Harbor Central School District hereby approved the terms and conditions of the following contracts between the District and the following agencies or independent providers:*

Islip Tutoring Service Inc.  
St. James Tutoring Inc.  
Creative Tutoring, Inc.  
Betty Gellman  
Acoustic Achievements  
Helping Hands Children Services  
Marion K. Salomon & Assoc.  
Metro Therapy  
All About Kids/MidIsland Therapy  
Randi Schuller  
New York Therapy Placement Services  
Sandra O'Reilly  
Foundations Occupational Therapy  
Dr. Liat Horlick  
Syosset Home Tutoring, Inc.  
O'Connell & Selig, Inc.  
Susan Taddonio  
P.B.S.  
Millennium Services  
Kids First Spectrum Services  
Devereux Foundation  
Brookville Center for Children's Services  
Gayle Kligman Therapeutic Resources  
Donna Girardi

- **Other Matters- Professional Development Committee**

*The Board of Education appointed the following members to the district Professional Development Team for the 2013-2014 school year:*

William Arloff, West Side Elementary School Teacher  
Lydia Bellino, Assistant Superintendent for Curriculum and Instruction  
Lynn Herschlein, Principal Goosehill Primary School  
Lynn Dischmann, Parent Representative  
Cathie Gross, Goosehill Primary School Teacher  
Kurt Simon, Principal West Side Elementary School  
Valerie Massimo, Principal Lloyd Harbor Elementary School  
Laura Mastracchio, Teacher CSH High School  
Jay Matuk, Principal Jr/Sr High School  
Whitney O'Donnell, Lloyd Harbor Elementary School Teacher



- **Contracts - Employment Contracts for Non-Union Employees:**

*The Board of Education amended and approved the employee contracts for the district-wide employees listed below and approved the salary adjustments for the 2013-2014 school year, as per the terms outlined in the revised contracts. For full details please see full Agenda.*

William Bernhard, Interim Assistant Supt. For Business/District Clerk (Per diem salary)  
Lydia Bellino, Assistant Supt. for Curriculum and Instruction  
John Contess, Director of Technology  
Mark Margolies, Director of Buildings and Grounds  
Geradette Tiger, Director of Food Service  
Denise Campbell, Director of Special Education and Pupil Services  
Karen Spehler for public relations services  
Michael Kearns, School District Treasurer  
Charles Bevington, Internal Claims Auditor  
Luanne Gallo, School Finance Manager  
Judith Wilansky, Superintendent of Schools  
Kelley Meagher, Managerial Confidential Assistant to the Personnel Office  
Lisa Spahn, Managerial Confidential Assistant to the Personnel Office (Benefits)  
Eleni Russell, Managerial/Confidential Assistant to the Ass't.Supt. for Business  
Elizabeth Lynch, Managerial/Confidential Assistant to the Supt. of Schools

**Contract :** The Professional Service Agreement Contract between the District and Friend Consulting, LLC, for the year 2013-2014 school year was approved as submitted

## **Upcoming Meetings...**

August 27<sup>th</sup> - Board of Education Meeting – 8pm

Most meetings are held at the Francis Roberts Community Center (District Office)  
75 Goose Hill Rd., Cold Spring Harbor  
(To confirm location check District web site – [www.csh.k12.ny.us](http://www.csh.k12.ny.us) )

*For the full Board of Education Agenda, please log onto our website.*