

# Board of Education “Meeting Highlights”

## August 26, 2014

### **President’s Report...**

BOE President Anthony Paolano’s report included the following:

*Eight days until the first day of school. There will 1,821 students on Sept. 3rd. This summer has been an active one for the Cold Spring Harbor School District. The buildings and grounds department have been working extra hard to make all the classrooms and buildings ready for the first day of school. Each of our buildings have undergone some construction and renovations throughout the summer months. Our special thanks to Mark Margolies and his crew in accomplishing all this before the opening bell. Later, this evening Mark will provide us with an update.*

*In our business department, Dr. Bernhard closed on the refunding of \$2,045,000 worth of bonds from our original bond on August 19th. As a result of the sale, the net interest will be at 1.47%, a decrease from the original interest rate of 3.83%. The total budget savings over the remaining 8 years of the bond will be \$160,435.14! Thank you Dr. Bernhard! Let me also thank Dr. Wilansky, Mrs. Bellino and Denise Campbell in hiring new staff and continuing to work with our teachers in developing Common Core Curriculum.*

*All the members of the Board of Education attended the annual board retreat on August 18th. The retreat focused on board governance and accountability. Boards are the voice of the community and as such, a board represents the residents of the community who live in the district.*

*CBS news reported Cold Spring Harbor School District ranks third in the Top 10 most attractive school districts in the nation. According to the article, “parents are flocking to 10 small towns around the country, all located on the outer rings of larger cities, to raise their children. But it’s not the low crime rates, big backyards and white picket fences that bring them here, it’s the schools.*

*This evening the Board of Education received an update on all of our outstanding negotiations. It is our desire to settle these contracts as soon as possible, and to reach an agreement by all parties that is fair, competitive and similar to the current settlements in this environment.*

### **Superintendent’s Report...**

Dr. Judith A. Wilansky’s report included the following:

*In a scant eight days, the doors of the Cold Spring Harbor Schools will open wide to welcome 1821 students (and counting!) to the 2014- 2015 school year. So much has happened in a very short two months and I would like to take a few minutes to thank those whose work will surely help to ensure an exciting, productive and memorable school year.*

*Thank you to all of the Board members who carved out time to work on policy updates and also to participate in a retreat which focused on Board efficacy. Thank you to the administrators who spent the summer engaged in their own professional development as well as readying their schools, departments and fields with new hires, class assignments, schedules, preparation for faculty*

*meetings and ordering, ordering, ordering. Thank you to the faculty who engaged in curriculum writing, attendance at the Teachers College Literacy Institute, Math Common Core workshops, and preparation of their rooms to welcome students to beautifully decorated and engaging spaces to learn. Thank you to the clerical staff who have closed out books, opened new ones, kept track of orders and communicated to just about everyone on just about everything ---*

*Thank you to Mark Margolies our custodians and maintenance crew for the herculean job of scouring, scrubbing, painting, weeding, installing, delivery of supplies and materials, and doing it all with a “can do” attitude of ensuring that our schools are sparkling. Thank you to John Contess and our technical support staff for the repair, upgrades and installation of new software to over 300 new devices. Thank you to Ms. Gerri Tiger for her ever watchful oversight of our food services to ensure that our offerings are healthy, enticing and satisfying. And thank you to Dr. Bernhard and Mrs. Bellino for all things related to budget, APPR and Professional Development—you are extraordinary teammates.*

*The thank you’s may be brief, but your cumulative efforts will be felt throughout the year. May I wish everyone a celebratory last summer weekend before we ring in the year.*

## **Recognitions...**

### ***Teacher Recognition - Collegial Circle Teacher Leaders***

*Therese Craco*

*Whitney O’Donnell*

*Kristen Sewell*

*Kristin Terry*

## **Focus on Teaching and Learning...**

### ***2013-2014 District Goal Update - Dr. Judith A. Wilansky***

*To explore the feasibility of offering online/blended High School elective courses in order to develop competence and confidence in a virtual learning environment.*

## **Board Actions...**

### **Leaves—**

Dawn Neubauer - P/T Teacher Aide, LH, was granted an unpaid Personal Leave for the period September 2, 2014 through October 31, 2014.

Traci Mankuta - Tenured Teacher, LH, was granted unpaid Childcare Leave for the period November 24, 2014 through June 30, 2015.

### **Resignations—**

The resignation of Meghan Bulva, Teacher Aide, LH, was accepted effective August 31.

The resignation of Louis Santoli, Teacher Aide, HS, was accepted effective August 31.

The resignation of Richard Thau, Teacher Aide, WS, be accepted effective August 31.

The resignation of Lisa Wolf, Teacher Assistant, GHP, was accepted effective August 31.

The resignation for the purpose of retirement of Susan McManus, Teacher Aide, HS, was accepted effective September 10.

## **Appointments---**

### Appointments - WS Co-Curricular 2014-15

*Maryellen Olsen – Elementary Head*

*Nancy Fastuca – Elementary Head Asst.*

*Margaret Diehl – AV/Tech Support*

*Leah Martin – Elementary Choir/Recital*

*Susan Kleiner – Elementary Band/Recital*

*Heather Daniels – Elementary Strings/Recital*

*Maureen Ryan – Student Council (Split)*

*Diane Santoro Goldberg - Student Council (Split)*

*Deanna Stavris-Latham – Lead Teacher*

Louis Santoli – Teacher Assistant – HS (This is a three-year probationary appointment in the tenure area of Teacher Assistant effective September 1, 2014 through 8-31-17.)

Kristen Wilkins – P/T Secondary LOTE Teacher HS Sept. 1, 2014 thru June 30, 2015.

Bailey Whitney – P/T Secondary Art Teacher HS September 1, 2014 thru June 30, 2015.

Lynn Shalley – Teacher Assistant GHP (This is a three-year probationary appointment in the tenure area of Teacher Assistant effective Sept. 1, 2014 through August 31, 2017.)

Richard Thau – Teacher Assistant HS (This is a three-year probationary appointment in the tenure area of Teacher Assistant effective Sept. 1, 2014 through August 31, 2017.)

Tina Velez – P/T Social Worker HS September 1, 2014 thru June 30, 2015.

Brittany Petley – Teacher Aid GHP September 1, 2014 thru June 30, 2015.

Patricia Matthews – Consultant Teacher for the period July 1, through Aug 31 2014

Lisa Wolf - Probationary Special Education Teacher – GHP (This is a three-year probationary appointment in the tenure area of Special Education effective September 1, 2014 through August 31, 2017.)

Joanne Katz – Leave Replacement Teacher LH Sept. 1, 2014 through June 30, 2014.

Michelle Gaufman – Teacher Aid HS September 1, 2014 through June 30, 2015.

Lauren Spatola – Teacher Assistant HS (This is a three-year probationary appointment in the tenure area of Teacher Assistant effective Sept. 1, 2014 through August 31, 2017.)

Appointments - HS Co-Curricular 2014-15

<b>Activity</b>	<b>Employee</b>
Asst. Debate & Forensic Club	Nicole Rowan-Kearnes
Scheduling Coordinator	Martin Colucci
Jr. High Jazz Ensemble	Gerald Felker
Holocaust Project - Split	Robin Deluca-Acconi
Holocaust Project - Split	Joanna Waters
8th Grade Wash. Trip Asst. - Split	Jessica Raniere
8th Grade Wash. Trip Asst. - Split	Victoria Terenzi
JH Activities Coordinator	Brian Schiffmacher
Student Activity 9 - Split	Kelly Jordan
Student Activity 9 - Split	Jessica Raniere
Student Activity 10 - Split	Jennifer Pickering
Student Activity 10 - Split	Laurie Conlon
Student Activity 11 - Split	Christopher Topping
Student Activity 11 - Split	Anthony Pesca
Student Activity 12 - Split	Brian Schiffmacher
Student Activity 12 - Split	Merritt Monck-Rowley
Student Government - Split	Maria Segura
Student Government -Split	Christopher Phelan
HS Newspaper	John Borland
Yearbook Jr. High	Laura Cirino
Year Book High School	Christine Oswald
National Honor Society	Deanna Diaz
Pep Club Student Booster	Jessica Raniere
Model Congress	Michael Andrews
Mathletes - Sr. High	Jamie Petretti
Mathletes- Jr. High- split	Jamie Petretti
Mathletes- Jr. High- split	Brigid Victorson
Debate & Forensic Club	Michael Andrews
AV Coordinator - HS	Anthony Pesca
HS Choir & Jazz Singers	Andrea Galeno
Football Band	Gerald Felker
Sr. High Jazz Ensemble	Gerald Felker
SHS Literary Magazine	April Henry
JH Literary Publication	Nicole Rowan-Kearnes
SADD/SWAT - Split	Chris Homer
SADD/SWAT - Split	Judy Innella
Science Club	Deanna Diaz
Art Club Advisor	Laura Cirino
French Club	Paula Gozelski
Spanish Club - Split	Kathleen Fristensky
Spanish Club - Split	Susan Leigh Perissi
Student Activity Treasurer	Bob Colascione
Citizenship Room	Christine Villanti
College Essay Writing Supv. (Sem. 1)-Split	Keith Miller
College Essay Writing Supv. (Sem. 1)-Split	April Henry
College Essay Writing Supv. (Sem. 2 -Split	Keith Miller
College Essay Writing Supv. (Sem. 2)-Split	April Henry
Chess Club Advisor	Daniel Josenhans
International Club	Susan Leigh Perissi
Technology Club (Sr. Slide Show)	Maria Segura
Federal Reserve Challenge	Anthony Pesca
Gay-Straight Alliance - Split	Joanna Waters

Gay-Straight Alliance - Split	Mike Hurley
HS Musical Director	Melissa McLees
HS Musical Vocal Director	Andrea Galeno
HS Musical Pit Band Director	Brent Chiarello
JHS Musical Director	Jessica Raniere
JHS Musical Choreographer	Jessica Raniere
JHS Musical - Business Director	Christine Oswald
JH Mock Trial	Jeffrey Cootner
HS Musical- Business Director	Christine Watt
Coffeehouse Jam	Keith Miller
Improv/Comedy	Keith Miller
Locks of Love	Kathleen Fristensky
Natural Helpers - Split	Chris Homer
Natural Helpers - Split	Robin Acconi
Book Club - Split	Jeanne Glynn
Book Club - Split	Joanna Waters
Environmental Club	Erin Oshan
Peer Mentor	Robin Deluca-Acconi

**Fall Coaching---**

The following fall 2014-15 coaches were approved:

- Varsity Football Asst. - Richard Bianculli*
- JV Basketball - Corey Young*
- JV Field Hockey - Rebecca Kazacks*
- Varsity Golf (G) - Robert Colascione*
- Varsity Field Hockey Asst. - Brittany Hohwald*
- Varsity Volley Ball – Michelle Gauffman*

**Appointments Rescinded---**

- Jeff Dimoulas, Asst. Varsity Football Coach
- Ashley Janelli, Asst. Varsity Field Hockey Coach
- Emily Wildermuth, Varsity Girls Volleyball Coach

**Permanent Substitutes, HS 2014-2015**

Brittany Dougher and Benedict Zuk were appointed Permanent Building Substitutes at CSHHS.

**Contracts---**

**Employment Contracts - Managerial/Confidential Personnel**

The Board of Education amended the employee contracts with the managerial/confidential personnel listed below to approve the salary adjustments, including longevity, for the 2014-2015 school year, as per the terms outlined in the revised contracts. The President of the Board of Education authorized such agreements:

- Kelley Meagher, Managerial/Confidential Assistant to the Personnel Office \$71,257
- Lisa Spahn, Managerial/Confidential Assistant to the Business Office (Benefits) \$53,818
- Eleni Russell, Managerial/Confidential Assistant to the Ass't. Supt. for Business \$71,597
- Elizabeth Lynch, Managerial/Confidential Assistant to the Supt. of Schools \$69,707

### **Employment Agreement - Superintendent of Schools**

The Board of Education amended the employment agreement with Judith Wilansky, Superintendent of Schools, and approved the base annual salary in the amount of \$240,869 for the 2014-2015 school year.

### **School Finance Manager Salary Increase**

The Board of Education approved the hourly rate for the School Finance Manager, Luanne Gallo, at \$45.94 per hour for the 2014-2015 school year.

### **Employee Contracts - District Office Administrators**

The Board of Education amended the employee contracts for the district-wide employees listed below and approved the salary adjustments for the 2014-2015 school year,

William Bernhard, Interim Assistant Supt. for Business/District Clerk \$995.84 Per diem  
Lydia Bellino, Assistant Supt. for Curriculum and Instruction \$196,323  
John Contess, Director of Technology \$138,989  
Mark Margolies, Director of Buildings and Grounds \$140,715  
Geradette Tiger, Director of Food Service \$80,377  
Denise Campbell, Executive Director of Special Education and Pupil Services \$156,250

### **Health Care Contracts**

The Health Care Contract between the District and Barbara Field, teacher retiree, was approved.  
The Health Care Contract between the District and Peter Gregorchuk, teacher retiree, was approved.  
The Health Care Contract between the District and Christine A. Barrese, Teacher Assistant Retiree, was approved.

### **Contract for Services ----**

The Contract for Services between the District and Dr. Karl Friedman, District Physician, for the 2014-15 school year in the amount of \$27,721 be approved as submitted.

The Contract for Services between the District and PlayFit Education, Inc. for the 2014-15 school year in an amount not to exceed \$1,895 was approved.

The Contract for Services between the District and Helen Murdock-Prep as Drama Club Advisor (Co-Curricular Pos. No. 150) for the 2014-15 school year in the amount of \$2,552.04 was approved.

The Contract for Services between the District and Helen Murdock-Prep as JHS Drama Club Advisor (Co-Curricular Pos. No. 187) for the 2014-15 school 12year in the amount of \$1,161.00 was approved.

The Contract for Services between the District and Katelin Bacher as JV Cheerleading Advisor (Co-Curricular Pos. No. 104) for the 2014-15 school year in the amount of \$2,239 was approved.

The Contract for Services between the District and Jacqueline DeBari as Varsity Cheerleading Advisor (Co-Curricular Pos. No. 103) for the 2014-15 school year in the amount of \$3,394 was approved.

The Contract for Services between the District and Dr. Robert Manley, Consultant, in the amount of \$1,200 for the 2014-15 school year was approved.

The Contract for Services between the District and sb Educational Consultants, Inc. for the 2014-15 school year in the amount of \$1,000 for Teacher Mentor Training was approved.

The Contract for Services between the District and SPTS Training School , Security Consultant, in the amount of \$500 for the 2014-15 school year was approved.

The Contract for Services between the District and Helen Murdock-Prep as HS Drama Director, Technical Director and Business Director in the amount of \$6,623.49 was approved.

The Contract for Services between the District and Richard Wos, Adult Education Instructor, for the 2014-15 school year at an hourly rate of \$42 was approved.

The Contract for Services between the District and Elysa Rose Coster, Adult Education Instructor, for the 2014-15 school year at an hourly rate of \$35 be approved as submitted.

The Contract for Services between the District and Dorothy Mandrakos, Adult Education Instructor, for the 2014-15 school year at an hourly rate of \$35 was approved

The Contract for Services between the District and Joanne D'Amato, Adult Education Instructor, for the 2014-15 school year at an hourly rate of \$55 was approved.

The Contract for Services between the District and Cathy Crocetti, Adult Education Instructor, for the 2014-15 school year at an hourly rate of \$35 was approved.

The Contract for Services between the District and Anne Gunther, Adult Education Instructor, for the 2014-15 school year at an hourly rate of \$35 was approved.

The Contract for Services between the District and Martine Tawaji, Adult Education Instructor, for the 2014-15 school year at an hourly rate of \$50 was approved.

The Contract for Services between the District and Linda Greenfield, Adult Education Instructor, for the 2014-15 school year at an hourly rate of \$35 was approved.

Public Relations Service: the Board of Education approved the consulting agreement between the Cold Spring Harbor CSD and Karen Spehler for public relations services for the period from July 1, 2014 to June 30, 2015 at an annual fee of \$28,987.

#### **Employment Agreement - District Treasurer**

The Board of Education approved an employment agreement and appoints Michael Kearns, CPA, as Treasurer of the Cold Spring Harbor CSD effective July 1, 2014 through June 30, 2015, at an annual salary of \$19,211 and hereby establishes, as the standard workday for the 2014-2015 school year for the appointed official position of Treasurer of the Cold Spring Harbor CSD, as one day per week, six hours per day, for the purpose of determining days worked reportable to the New York State Local Employees'

Retirement System.

#### **Contract - Internal Claims Auditor<sup>14</sup>**

The Board of Education approved the salary for the Internal Claims Auditor, Charles Bevington, at \$35.82 per hour for the 2014-2015 school year.

#### **Donations--**

The Board of Education accepted the generous donation from the D'Amelio Family of laboratory equipment to be used in the Research Program as well as in AP Chemistry. The items included are a high pressure liquid chromatograph, a mass spectrometer and a gas chromatograph.

#### **Claims Auditor Reports**

The Board of Education approved the Claims Auditor's reports for warrants, with exceptions and notes as reported, for reports dated June 27, June 30, July 11, July 18, July 25, and August 1, 2014.

#### **Additional Business Matters--**

##### **American Red Cross Shelter Agreement**

The Board of Education authorized the President of the Board of Education of the Cold Spring Harbor School District to execute an agreement with the American Red Cross for the use of the Cold Spring Harbor school district as an emergency sheltering facility.

##### **Transportation Contract s- Athletic and Academic Field Trips & Regular & Handicapped**

The Board of the Education approved the transportation contract extension with Huntington Coach Corp. for the period from September 3, 2014 to June 30, 2015.

### **Municipal Advisor Services Agreement**

The Board of Education authorized the President of the Board of Education to execute a professional services agreement with Munistat Services, Inc. to provide services relative to the issuance of the District's 2014 School District Refunding Serial Bonds at an inclusive fee of \$17,500 for all services.

### **Dental Insurance Agreement**

The Board of Education approved the Business Associate 15 Agreement with Brown & Brown of New York, Inc., the insurance company administering the Cold Spring Harbor's Self-Funded Dental Plan, for the purpose of entering a privacy/security agreement implementing the provisions issued by the U.S. Department of Health and Human services under HIPAA dated August 26, 2014

### **Special Education Reports--**

The Board of Education of the Cold Spring Harbor Central School District hereby approves the terms and conditions of the following contract between the District and the following agencies or independent providers:

*All About Kids/MidIsland Therapy*  
*Gayle E. Kligman Therapeutic Resources*  
*Marion Salomon & Assoc.*  
*Millenium Services*  
*Tutoring Service of Long Island*  
*Creative Tutoring*  
*St. James Tutoring*  
*Island Better Hearing*  
*Donna Girardi*  
*Foundations OT*  
*Syosset Home Tutoring*  
*Nassau Suffolk Services for Autism-Tuition*  
*Nassau Suffolk Services for Autism- Related Services*  
*Mill Neck Manor School*  
*Carolyn Buechler*  
*SCO Family of Services*  
*Susan Taddonio*

### **Other Matters—**

#### **1. Curriculum Writing - Barbara Field**

The Board of Education appointed Barbara Field to write curriculum for the elementary literacy program during the 2014-2015 school year.

#### **2. Washington DC - 8th Grade Trip**

The Board of Education approved the 8th grade trip to Washington, D.C. scheduled for May 18 through May 21, 2015.

#### **3. Certification Lead Evaluators - Judith A. Wilansky and Lydia Bellino**

Judith A. Wilansky and Lydia Bellino are hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR§30-2.9 (b): [\(for complete list see full Agenda\)](#)

*This certification has been issued for the 2014-2015 school year in accordance with the process for certifying lead evaluators described in the Cold Spring Harbor Central School District's annual professional performance review plan.*



#### **4. Certification of Lead Evaluators - Administration**

Michael Bongino, Helen Browne, Denise Campbell, Lynn Herschlein, Valerie Massimo, Jay Matuk, Joe Monastero and Kurt Simon are hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR§30-2.9 (b): [\(for complete list see full Agenda\)](#)

*This certification has been issued for the 2014-2015 school year in accordance with the process for certifying lead evaluators described in the Cold Spring Harbor Central School District's annual professional performance review plan.*

#### **5. 2014-15 Hourly Rates, Security Personnel**

The following hourly rates for out-of-district security personnel were approved for the 2014-15 school year effective September 1, 2014:

\$22.25 per hour for hours worked before 7:00 p.m.;

\$24.25 per hour for hours worked on weekends and after 7:00 p.m.;

The Security Coordinator earns an hourly rate of \$27.25 per hour for hours worked before 7:00 pm and \$29.25 per hour on weekends and after 7:00 p.m.

#### **6. National School Lunch Program Discussion---**

Dr. Bernhard and Gerri Tiger (Director of Food and Nutrition). (Note – The Board of Education is considering withdrawing from the National School Lunch Program at the Jr./Sr. High School. The Board will vote on a resolution at the September 9, 2014)

#### **Policies--**

1. Policy 8630 Computer Resources and Data Management

Second Read and Adoption

2. Policy 8635 Information Security Breach Notification

Second Read and Adoption

3. Policy 8635-R Information Security Breach and Notification Regulation

Second Read and Adoption

4. Policy 6120 Budget Hearing

First Read

5. Policy 6130 Budget Adoption

First Read

6. Policy 6135 Contingency Budget

First Read

7. Policy 6140 Administration of the Budget

First Read

8. Policy 5100 Attendance

Review

### **Upcoming Meetings...**

September 9<sup>th</sup> - Board of Education Meeting – 8pm

September 23<sup>rd</sup> - Board of Education Work Session - 7:30pm

Meetings are held at the Francis Roberts Community Center (District Office)

75 Goose Hill Rd., Cold Spring Harbor

District web site – [www.csh.k12.ny.us](http://www.csh.k12.ny.us) )

*For the full Board of Education Agenda, please log onto our website.*