

## Board of Education “Meeting Highlights” July 12, 2016

### **President’s Report...**

BOE President Amelia Brogan’s report included the following:

*Hope everyone had an enjoyable 4th of July. It’s hard to believe that July is nearly half over! We want to extend a warm welcome to Mr. Fenter who became our 10th Superintendent of the Cold Spring Harbor Central School District on July 1st. Although Mr. Fenter has been Superintendent less than two weeks, he has hit the ground running meeting with our Leadership Team, heads of labor groups and leaders of important community organizations, just to name a few. So far his transition has been flawless. Although change can be hard, it is also exciting and invigorating, and provides opportunities for new beginnings for all of us. So let’s give Mr. Fenter a warm welcome for his first Board of Education meeting as a Superintendent.*

*We also want to take this opportunity to thank Dr. Bellino and everyone who worked so diligently on our APPR. Our APPR has been submitted to the state and we expect to hear of its approval in the next few days.*

*Over the past few weeks, a state auditor from the NYS Comptroller’s office has been in our District. As part of the Fiscal Accountability Legislation, every school district in NYS is audited every five years. This audit, which was expected, will continue for the next few weeks.*

*We are pleased to report that we received notification from the NYS Office of Facilities Planning that more of our capital projects, which were submitted last Fall, have been approved. This is welcome news. Although it is too late to complete the bidding process for most of these projects to start this summer, Mr. Margolies is working hard to see which ones he will be able to commence. Thank you Mr. Margolies and Mr. Grillo for your tireless efforts in moving these projects forward. Mr. Margolies will give us an update towards the end of our meeting.*

*Here is to a healthy, happy and safe rest of the summer for everyone!*

### **Superintendent’s Report...**

Robert C. Fenter’s report included the following:

*I am grateful to the Board of Education for the opportunity to serve the Cold Spring Harbor School District as its tenth Superintendent of Schools. In addition to the guidance and support that has been provided to me by the Board in my transition, I have also benefitted from the wisdom and advice of Dr. Judith Wilansky, who proudly served this community as Superintendent of Schools, as well as in other capacities, for many years, and I would like to publicly thank Dr. Wilansky for all that she did for me to help support a smooth transition. I would also like to thank Mr. Robert Hughes for his leadership and service as the outgoing Board of Education president.*

*Over the course of the past several days, weeks, and months, I have had the opportunity to meet so many of the leaders, teachers, support staff, parents, community members and leaders, and even a few students. To the last person I have been provided a warm welcome that demonstrates what a terrific community Cold Spring Harbor is. As a lifelong educator and the son and grandson of the same, I can tell you that reaching this pinnacle of my career in such an outstanding community is an honor, one that I will commit myself to in order to serve the interests of the students of this community to the best of my ability. Again, thank you for this opportunity.*

*As I was going through the interview process for this position, it was clear that my predecessor, Dr. Wilansky, took on a significant role in the area of personnel and human resources. My background coming to this position is one which emphasizes curriculum and instruction, and the board has appointed me to this position with a desire for me to work in that area to support the programs in our school district. To address the Human Resources, or personnel obligations, the Board has made two changes to our table of organization. First, we will be eliminating the position of "Director of Special Education and PPS," currently held by Mrs. Denise Campbell, and in its place, we will be creating the new position of "Assistant Superintendent of Student Services and Human Resources" to be filled by Denise Campbell. I have every confidence in Ms. Campbell's ability to be successful in this role and look forward to working with her in this very important area. The second change to our table of organization will be addressed in August when the Board will be eliminating a special education chairperson's position at the Jr./Sr. High and creating a new administrative position entitled, "District Chairperson of Special Education," to assume some of the district-wide responsibilities that Ms. Campbell previously addressed.*

*Again I would like to thank the Board of Education for their support and guidance and know that these changes to our organization will benefit the smooth functioning of our organization and, most importantly, support the programs of our school district that directly impact our students.*

## **Annual July Reorganization Meeting Highlights: 2016-2017**

**Oath of Office for newly elected Board Members:** Amelia Walsh Brogan, Lizabeth S. Squicciarini

**Election of new BOE President:** Amelia Brogan

**Election of new BOE Vice President:** Mark McAteer

**Appointment of Robert C. Fenter: Superintendent of Schools**

**Appointment of Dr. William Bernhard: District Clerk of the BOE**

**Appointment of Robert C. Fenter: District Clerk Pro Tem**

**Appointment of Michael Kearns: District Treasurer**

**Appointment of the Policy Committee:** Robert C. Fenter, Chair,

*Committee Membership: Ingrid L. Wright, Janice Elkin, Amelia Brogan*

**Appointment of Capital Improvement Committee:** Dr. William Bernhard, Chair,

*Committee Membership: Mark McAteer, Anthony Paolano, Ingrid Wright*

**Appointment of the Audit Committee:** Dr. William Bernhard, Chair,

*Committee Membership: Mark McAteer, Mark Freidberg, Amelia Brogan*

**Board Liaison to Foundation Committee:** Janice Elkin

**Appointments of School attorneys,** (Frazer and Feldman, LLP)

**Labor Counsel,** (Frazer and Feldman, LLP)

**Bonding Attorneys,** (Orick, Herrington & Sutcliff LLP)

**School Physician,** (Dr. Karl Friedman)

**Independent and Internal Auditors,** (Nawrocki & Smith, LLP)

**District Claims Auditor,** (Charles Bevington)

**Internal Auditor - Risk Assessment and one Financial System, (R.S. Abrams & Co. Accounting Firm)**

**SAS 112 Financial Statements:** Don Angelo & Associates

**Public Information Services:** Karen Spehler

**District Registrar for Voting:** Lisa Spahn

**Deputy District Registrar for Voting:** Eleni Russell

**Asbestos Compliance Officer:** Mark Margolies

**Designations of Regular Monthly Meetings for 2016-2017 school year** are September 13, October 18, November 8, December 13, January 10, February 14, March 14, April 18, May 9, June 13, July 11 and August 29. The Budget Meeting will be held on May 10, 2016.

**Designations: Official Bank Depositories:** JP Morgan Chase Bank, Wells Fargo, HSBC, First National Bank of Long Island and Capital One (Self-Funded Dental)

**Authority to Establish Petty Cash Funds** for each school building in which there is a principal in charge, and in the Superintendent's office, funds not to exceed one hundred (\$100.00) dollars in any one unit.

**Check Signatures;** will be authorized by the District Treasurer (Or the Board President or Vice President in their absence)

**Extra Classroom Activity Fund checks** shall be signed by the Principal of CSHHS and the Treasurer of the Extra-classroom Activity Fund.

**Appointment of the Committee on Special Education;** Denise Campbell (Chair)

*(Committee includes Kurt Simon, Jay Matuk, Lynn Herschlein, Valerie Massimo, Deanna Latham, Michael Hurley, Wendy Moss, Kerri Vujeva, Carolyn Buechler and Erin Goldthwaite as Alternate Chairpersons • All District Psychologists • Parents of the student • A general education teacher of the student • A special education teacher and/or related service provider of the student • The student (as appropriate) • The school physician • Other persons having knowledge or special expertise regarding the student, as the school district or parents shall designate)*

**Appointment of the Sub-Committee on Special Education;** Denise Campbell (Chair)

*(Committee includes Lynn Herschlein, Valerie Massimo, Deanna Latham, Michael Hurley, Wendy Moss, Kerri Vujeva, Kurt Simon, Carolyn Buechler and Erin Goldthwaite as Alternate Chairpersons • All District Psychologists (whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio is considered) • Parents of the student • A general education teacher of the student • A special education teacher and/or related service provider of the student • The student (as appropriate) • Other persons having knowledge or special expertise regarding the student, as the school district or parents shall designate)*

**Appointment of the Committee on Pre-School Special Education;** Denise Campbell (Chair)

*• Lynn Herschlein, Deanna Latham, Wendy Moss, Carolyn Buechler and Erin Goldthwaite as Alternate Chairpersons • All professionals who participated in the evaluation of the child • The parents of the preschool child • A regular education teacher of the child (whenever the child is or may be participating in the regular education environment) • A special education teacher and/or related service provider of the child • A representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum • For a child in transition from early intervention programs and services, the appropriate professional designated by that agency that has been charged with the responsibility for the preschool child • Other persons having knowledge or special expertise regarding the student, as the school district or parents shall designate*

**Appointment of Section 504 Compliance Officer;** Denise Campbell

**Appointment of Chairpersons to Section 504 Committee;** *Denise Campbell • Jay Matuk • Lynn Herschlein • Valerie Massimo • Joseph Monastero • Kerri Vujeva • Erin Goldthwaite • Kurt Simon • Wendy Moss • Deanna Latham • Carolyn Buechler*

**Appointment of ADA Compliance Officer;** Denise Campbell

**Appointment of Title IX Officers:** Dr. William Bernhard and Denise Campbell

**Appointment of Surrogate Parents to CSE:** Mary Caldwell

**Appointment for Liaisons for Homeless Students:** Robin Acconi & Eleanor Fuller

**Designation of Official to Appoint Impartial Hearing Officer;** Robert C. Fenter

**NY State Education Certified Impartial Hearing Officer list approved** to serve on hearings regarding special education students.

**Newspapers Designated for publication of legal notices;** The Long Islander, The Oyster Bay Guardian, The Times of Huntington, Newsday.

**Established fees for special education services.**

**Established lunch prices** at \$2.75 for Elementary and \$3.00 for Jr./Sr. High School. Breakfast price established at \$1.75 for both.

**Bonding of Personnel:** The District Treasurer, the Board President and Vice President, and Assistant Superintendent for Business be bonded in the amount of \$500,000 each, and further that a blanket bond for all necessary employees, other than the District Treasurer, and the Assistant Superintendent for Business, be secured for the 2016-2017 school year in the amount of \$100,000 per employee.

**Adoption of Resolution on Attendance Procedures:** That the principal's secretary of each building be authorized to accept the teachers' affidavits at the end of the year.

**Adoption of Bylaws, Policies and Regulations:** That all existing Bylaws, Policies, Rules and Regulations Operative at the close of the 2015-2016 school year be approved for the ensuing school year.

**Adoption of Resolution Denoting Policy Reviews:**

*The Board of Education, has reviewed the following policies during the 2015-2016 school year:*

Sexual Harassment and Bullying Prevention Intervention #0115

Student Conduct #5300

Investments #6240

Purchasing #6700

**Records Retention and Disposition Schedule ED-1,** issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**Certification Lead Evaluators** - Robert C. Fenter and Lydia Bellino are hereby certified as a Qualified Lead Evaluator of building principals.

**Certification of Lead Evaluators – Administration;** *Michael Bongino, Helen Browne, Denise Campbell, Lynn Herschlein, Valerie Massimo, Jay Matuk, Joe Monastero, Andrew Rosenberg and Kurt Simon are hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully*

*completed training requirements. Additionally Brent Chiarello, Erin Goldthwaite, Phil Gray and Andria McLaughlin have participated in the training.*

**Dignity Act Coordinators:** Denise Campbell - District Coordinator

School Coordinators:

Eleanor Solch Fuller - Goosehill Primary School

Dr. Wendy Moss - Lloyd Harbor School

Deanna Latham - West Side School

Robin Acconi - Cold Spring Harbor High School

Dr. Michael Hurley - Cold Spring Harbor High School

**(For a full listing of the Annual Reorganization Meeting, please refer to the Agenda document on the web site).**

## **REGULAR AGENDA - Board Actions...**

### **Resignations:**

**Jan Ellen Battiloro** - The resignation for the purpose of retirement of Jan Ellen Battiloro, Elementary Teacher, was accepted with appreciation for her many years of service to the District effective November 11, 2016.

### **Appointments:**

**Denise Campbell** - Appointed Assistant Superintendent for Student Services & Human Resources. This is a four-year probationary appointment in the tenure area of Assistant Superintendent for Student Services & Human Resources effective July 13, 2016 through July 12, 2020 subject to applicable laws and regulations regarding the granting of tenure.

### **West Side Co-Curricular 2016-17**

Maryellen Olsen	Elementary Head Intramurals \$4,722
Nancy Fastuca	Elementary Head Intra. Asst. \$3,985
Margaret Diehl	AV/Tech Support, - Split \$2,000
Audrey Balzano	AV/Tech Support, - Split \$2,000
Leah Martin	Elementary Choir/Recital, \$1,706
Susan Kleiner	Elementary Band/Recital, \$1,706
H. Daniels-Rosenblatt	Elementary Strings/Recital, \$1,706
Maureen Ryan	Student Council Elementary, - Split \$1,345
Diane SantoroGoldberg	Student Council Elementary, - Split \$1,345
Jeanette Wojcik	Lead Teacher \$1,788

### **Lloyd Harbor Co-Curricular 2016-17**

Kevin O'Rourke	Elementary Intramurals Head, \$4,722
Patricia Cooney	Elementary Head Intra. Asst., \$3,985
Christian Lynch	Elementary Head Intra. Asst., \$3,985
Margaret Diehl	AV/Tech Support, - Split \$ 2,000
Phil Gray	AV/Tech Support, - Split \$2,000
Stephanie Visceglie	Elementary Choir/Recital, \$1,706
Gary Meyer	Elementary Band/Recital, - Split \$853
TBD	Elementary Band/Recital, - Split \$853
Susan Kleiner	Preparation for Music Festivals \$854
H. DanielsRosenblatt	Elementary Strings/Recital, \$1,706
Ashley Danielski	Student Council Elementary, \$2,690

Maria Ball and Phil Gray co-advisors to the Morning TV News Show (paid via time sheet at an hourly rate of \$38.28)

**Fall coaching at CSHHS for the 2016-17 school year:**

Jon Mendreski	V Football Head \$9,861
Jeff Schiereck	V. Football Asst. \$7,399
Lou Santoli	V. Football Asst. \$7,399
Kenya Garrett	JV Football \$7,399
Giuseppe Alviano	JV Football Asst. \$7,399
Ed Moeller	V. Soccer (B) \$8,077
Christian Lynch	V. Soccer (B) Asst. \$6,060
Kevin Culhane	JV Soccer (B) \$6,060
Ryan Hassel	JV "B" Soccer (B) \$6,060
Jamie Lawlor	Varsity Golf (B) \$5,982
Chris Phelan	JV Golf (B) \$4,487
Nick Aurigemma	Varsity Cross Country \$8,078
Gary Renart	V. Swimming (G) \$7,137
Jennifer Scott	Varsity Swimming (G) Asst. \$5,353
George Taylor	V. Girls Diving \$5,353
Brittany Dougher	V. Field Hockey \$8,077 3
Becky Kazaks	Varsity Field Hockey Asst. \$6,060
Steve Forbes	JV Field Hockey \$6,060
Lauren Blackburn	V. Volleyball (G) \$7,137
Erica Fischetti	JV Volleyball (G) \$5,353
Melissa Mclees	V Tennis (G) \$5,982
Nicole Byrnes	JV Tennis (G) \$4,487
Steve Cacioppo	V. Soccer (G) \$8,077
Ryan Towers	V. Soccer (G) Asst. \$6,060
Nick Fengler	JV Soccer (G) \$6,060
Elizabeth Burkhard	JV Soccer (G) \$6,060
Diego Garcia	Athletic Trainer \$40,727
Elizabeth Brennan	V Crew Fall \$8,077
Lauren Schulz	V Crew Asst. - Fall \$6,061
Vincent Natale	V Crew Asst - Fall \$6,061
Michelle Forte	V Crew Asst - Fall \$6,061
Dennis Bonn	Weight Lifting - Fall \$2,700
Sean Considine	Varsity Ice Hockey \$4,726
Joe Servidio	Equipment Manager \$5,782
Bailey, Whitney	V Cheerleading - Fall \$8,077
Patricia Sihksnel	V Cheerleading Asst. - Fall \$6,060
Tina Velez	JV Cheerleading Fall \$6,060

**Contract for Services:**

The Contract for Services between the District and SPTS Training School, Security Consultant, in the amount of \$500 for the 2016-17 school year was approved as submitted.

**Food Service Cooperative Bid Resolution:**

The Board of Education approved a resolution for the School Lunch program to participate in a cooperative bid program with other school districts in Nassau/Suffolk Counties in the joint bidding of the food commodities.

**Adult Education Instructors** approved payments of fees for Adult Education instructors that are contingent upon the course having sufficient enrollment to operate.

**Contract - Dental Plan Administration:** The Board of Education authorized the President of the Board of Education to execute an agreement with Brown & Brown of New York, Inc. d/b/a Fitzharris & Company to provide Dental Plan administration services for the Cold Spring Harbor Dental Plan for the 2016-2017 school year at no increase in cost over the current year at a fee of \$4.20 per employee per month.

**Contract - Legal Services General Counsel:** The Board of Education authorized the President of the Board of Education to execute the legal services agreement with Frazer and Feldman for the 2016-2017 school year to serve as the school district's general counsel at an annual retainer rate of \$13,663.57 and for work outside the retainer at \$205 per hour.

**Contract - Legal Services Labor Counsel:** The Board of Education authorized the President of the Board of Education to execute the legal services agreement with Frazer Feldman, for the 2016-2017 school year to serve as the school district's labor counsel at an hourly fee of \$205.

**Contract - Financial Statements:** the Board of Education appointed Don Angelo and Associates, CPA's, PC, of Melville, New York at a fee of \$4,200 to prepare the financial statements of the Cold Spring Harbor Central School District as of and for the year ended June 30, 2016 pursuant to the Government Accounting Standard Board Pronouncement No. 34.

**Change Order - LH Electrical:** the Board of Education approved change order #1 with Locust Valley Electric of Glen Cove, New York, the electrical contractor on the Lloyd Harbor reconstruction project, at a net cost of \$8,100, for labor and materials for fire alarm, intercom, PA, and telephone/data upgrades.

### **Special Education Reports—**

**Contracts:** the Board of Education approved the terms and conditions of the following contracts between the District and the following agencies or independent providers: *Health Source Group, Susan Taddonio, Donna Girardi, Sandra O'Reilly, Abilities, Inc. At the Viscardi Center, Barry McNamara.*

### **Policies—**

1. Policy 7335 - Capital Projects Change Orders  
Second Read & Adoption
2. Policy 0115 - Student Harassment and Bullying Prevention and Intervention  
Second Read & Adoption
3. Policy 0115-R - Student Harassment and Bullying Prevention and Intervention Regulation  
Second Read & Adoption
4. Policy 2120 - School Board Elections  
First Read
5. Policy 5220 - School-Sponsored Student Expression  
First Read

**Field Trips: Wash D.C.**

The Board of Education approved the 8th grade trip to Washington D.C. scheduled for May 22 through May 25, 2017

**Upcoming Meetings...**

August 30<sup>h</sup> Board of Education Meeting – 8pm

Meetings are held at the Francis Roberts Community Center (District Office)  
75 Goose Hill Rd., Cold Spring Harbor  
District web site – [www.csh.k12.ny.us](http://www.csh.k12.ny.us) )