

Board of Education “Meeting Highlights”

November 8, 2016

President’s Report...

BOE President Amelia Brogan’s report included the following:

Welcome.... I know everyone is eager to get home tonight to watch the Presidential elections, so I will make my remarks brief.

This morning the Board of Education conducted its facilities tours of all of our buildings in the district. This annual tour allows the Board to review and prioritize the improvement and maintenance of district facilities in order to make the most of our capital expenditure dollars. I want to thank Mr. Margolies, and the building leaders, Mr. Matuk, Ms. Massimo, and Mr. Simon for their time and expert insight into each of their buildings. We will be touring Goosehill in two weeks.

Last week, Mr. Fenter, Ms. Wright and I attended the NYS School Boards Association’s Annual Convention in Buffalo. It was a three-day conference with much information focused on career and college readiness. This information only confirmed that CSH School District is well positioned in this area which allows us to concentrate on expanding and improving on our already proven successes.

Tonight, we will be asked to approve a resolution to present to district voters on January 18, 2017, a proposed \$4.8 million bond to construct a Physical Education Center at the high school which will be used primarily for physical education students in grades 7-12. I want to thank all of the presenters who, over the last few months, have provided the necessary information for us to make this most important decision.

Finally, tonight and most excitingly, we will be appointing our new Assistant Principal for Counseling at the Jr/Sr High School. After an extensive search and interview process, it became clear who our successful candidate would be. The skill-set and background required for this unique position are specific as we took the duties and responsibilities of a Director of Guidance and added to it, the duties and responsibilities of an Assistant Principal. This combination allows for continued growth across our guidance, academic and social emotional disciplines. We look forward to beginning this journey with Mr. Sloan.

I wish everyone a Happy Thanksgiving and hope you enjoy your time with family and friends. To those of you who are traveling, please stay safe.

Superintendent’s Report...

Robert C. Fenter’s report included the following:

Tonight it gives me great pleasure to share with the Board and all of those in attendance that I completed the first round of my ‘Residency Program.’ In an effort to get to know the leaders, teachers, and support staff in our schools, I devoted an entire day to spend in each of the schools in our district. This effort would not have been possible had it not been for the support and efforts of our building principals, who organized my tours to the classrooms, lunches with staff members, and other special activities during my visit. I thank them all, Lynn, Kurt, Valerie, and Jay - these days were terrific, and exhausting!

As a means of judging their impact, I was able to visit 55 classrooms to see our teachers in action. I was able to see how our schools are infusing Makerspace, Coding, Social and Emotional Literacy, Writing, Technology such as eSpark, Kahoot, and Chromebooks. I also appeared on TV...LHTV, and was interviewed by several talented and skillful student reporters.

I was also provided a tour of the history of the West Side School - what an experience to have a student-led tour of the history of that school and our community from the children - that demonstrates so much that is good in Cold Spring Harbor. In the end I was left with a few impressions: the children of Cold Spring Harbor are well cared for... They are being taught with love, caring, and respect, and they are so very bright, smiling, and cute - especially our Goosehill friends! Let us take pride in all that our schools are doing and know that, with focused effort and support, our teachers and leaders can do even more for our students as they spend their time with us through this important learning journey. Thank you again to all of the principals and all of those who welcomed me into their classrooms - it is greatly appreciated.

I would like to take just a moment to welcome a new staff member to our school district who is being considered for appointment tonight by our Board of Education. I have known Mr. Greg Sloan for more than 13 years, as a colleague in my previous district. In that time, Mr. Sloan has demonstrated a work ethic, judgment, character, and leadership style that has proven to be very successful for him and the district for whom he has worked. It is our good fortune to have Mr. Sloan continue his career in Cold Spring Harbor to take on the role of Assistant Principal for Counseling at the Jr./Sr. High School. In that role, Mr. Sloan will provide leadership to our guidance counselors as they ensure that our students follow the path of success in their learning and a successful entry into the college experience, and will also take on the responsibility of creating the master schedule at the Jr./Sr. High School, as well as some other building level responsibilities. In the end, I can assure you that Mr. Sloan will be a valuable and well respected member of our team, one that compliments the already strong leadership team we possess in our school district. I would personally like to congratulate Mr. Sloan and wish him the very best of luck in his new position.

Election Day / Superintendent's Conference Day:

Mr. Fenter also shared with the community the important work that was being done on election day. While the students had the day off, teachers at the elementary schools were busy having parent/teacher conferences. At the Jr./Sr. High School, he thanked the teachers for their continued efforts in fostering and supporting the 1:1 initiative. He was amazed by the leadership role so many teachers took on to teach fellow colleagues about Canvas. He shared that the level of engagement that took place on Superintendents Conference Day for Professional Development was outstanding, and a true team success.

Presentation...

Presentation of Audit Report
Presented by: Nawrocki & Smith

A complete copy of the audit report will be available on the district website

Focus on Teaching and Learning...

Overview of District Professional Development Plan
Presented by: Dr. Lydia Bellino

Board Actions...

Appointments:

Assistant Principal for Counseling: Gregory Sloan (HS) effective December 1, 2016. This is a three-year probationary appointment in the tenure area of Assistant Principal for Counseling effective December 1, 2016 through November 30, 2019 subject to applicable laws and regulations regarding the granting of tenure.

Jennifer Scott was appointed teacher aide (HS) effective Oct. 19 – June 30, 2017.

Andrea Galeno was appointed as HS Musical Director for the 2016-17 school year at a stipend of \$5,127, plus adjustment if applicable. *The August appointment of Melissa McLees for this position was rescinded.*

HS Co-Curricular (Revised)

The prior appointment of **Jessica Raniere** as sole advisor - 8th Grade Washington Trips Asst. (Pos. No. 90) be revised to reflect that the position will be split with Kristen Wilkens for the 2016-17 school year. Each employee will receive a stipend of \$987.50, plus adjustment where applicable.

Rachel Silverman was appointed Varsity Fencing Asst. Coach (G) for the 2016-17 school year at a stipend of \$6,060 effective November 7, 2016.

Personnel Contracts:

- 1) **Jan Ellen Battiloro**: The Health Care Contract between the District and teacher retiree Jan Ellen Battiloro was approved as submitted.
- 2) **Susan Wisla**: The Contract for Services between the District and Susan Wisla, Athletic Trainer, for the 2016-17 school year at an hourly rate of \$40.19 was approved as submitted.
- 3) **Michael McCristall**: The Contract for Services between the District and Michael McCristall, Athletic Trainer, for the 2016-17 school year at an hourly rate of \$40.19 was approved as submitted
- 4) **Jessica Hettler**: The Contract for Services between the District and Jessica Hettler, Athletic Trainer, for the 2016-17 school year at an hourly rate of \$40.19 be approved as submitted
- 5) **Marianne Wilmath**: the Contract for Services between the District and Marianne Wilmath, Athletic Trainer, for the 2016-17 school year at an hourly rate of \$40.19 be approved as submitted.
- 6) **John Zaccari**: The Contract for Services between the District and John Zaccari, WS Guitarist/Concert Accompanist, for the 2016-17 school year at the rate of \$250 for Renaissance Workshop and \$200 for Moving-Up Ceremony was approved as submitted.

Additional Business Matters:

1. **Bond Referendum Notice**

Notice of Special School District Meeting (Bond Referendum)

VOTE held on January 18th 7AM - 9PM

(CSH High School Ralph Whitney Field House, 82 Turkey Lane

Dr. William Bernhard, the Clerk of said School District is hereby authorized and directed to cause a Notice of said Meeting in substantially the form attached hereto as Exhibit A to be published in two newspapers having a general circulation in said School District, such publications to be made so that such notice shall appear in said newspapers each four times within the seven weeks next preceding such district meeting, the first publication to be at least forty-five days (but, preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

EXHIBIT A

NOTICE OF SPECIAL SCHOOL DISTRICT MEETING

PERSONAL REGISTRATION AND ABSENTEE BALLOTS

Cold Spring Harbor Central School District

Towns of Huntington, Suffolk County and Oyster Bay, Nassau County, New York

PLEASE TAKE NOTICE that a Special School District Meeting of the Cold Spring Harbor Central School District, Towns of Huntington, Suffolk County and Oyster Bay, Nassau County, New York, will be held on January 18, 2017 (the "Election Date") at 7:00 o'clock A.M., at the Cold Spring Harbor High School's Ralph Whitney Field House, 82 Turkey Lane, in Cold Spring Harbor, New York, at which the polls will be kept open between the hours of 7:00 o'clock A.M. and 9:00 o'clock P.M., Prevailing Time, for the purpose of voting by voting machine upon the following bond proposition:

BOND PROPOSITION

Shall the following resolution be adopted, to-wit:

RESOLVED, the Cold Spring Harbor Central School District, Towns of Huntington, Suffolk County and Oyster Bay, Nassau County, New York, shall be authorized to construct a new physical education center building adjacent to the High School, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$4,800,000, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued.

NOTICE IS HEREBY FURTHER GIVEN that due to space constraints on the voting machines, said proposition may be presented in substantially the following abbreviated form on the voting machines used at such Special School District Meeting:

BOND PROPOSITION (Abbreviated Form for Ballot)

Shall the Cold Spring Harbor Central School District be authorized to construct a new physical education center building adjacent to the High School, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$4,800,000 and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of

said School District and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued.

In the event that an abbreviated version of a proposition is necessary due to space constraints on the voting machines, a copy of the full text of said proposition shall be on file in the office of the School District Clerk, where the same is available for inspection by any interested person during regular business hours and shall be posted at the voting location.

SEQRA DETERMINATION: The School District has acted as lead agency under the State Environmental Quality Review Act regulations of the State of New York. The capital project herein authorized has been determined to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, as such an action as provided in said regulations, it has been determined will not result in any significant adverse environmental impact. The SEQRA compliance materials are on file in the Office of the School District Clerk and are available for public inspection during regular business hours.

PERSONAL REGISTRATION: NOTICE IS HEREBY ALSO GIVEN that pursuant to Section 2014 of the Education Law or pursuant to Article 5 of the Election Law, personal registration of voters is required for said Special District Meeting and no person shall be entitled to vote thereafter whose name does not appear upon the register of the School District or on the permanent personal registration lists of the County of Nassau or County of Suffolk, as applicable, in accordance with Section 352 of the Education Law of the State of New York. Persons otherwise qualified to vote, who have been previously registered for School District voting and who have voted at any annual or special election during the four (4) calendar years prior hereto (i.e. on or after January 1, 2011), need not personally register for this special election. Persons who have registered to vote in town, county, or national elections pursuant to Article 5 of the Election Law need not personally register for this special election. All other persons who wish to vote must register. Any person eighteen years of age or over, and a citizen of the United States, and a resident of the District for thirty (30) days next preceding the day for voting (and not otherwise prohibited from voting (i.e. mentally incompetent or convicted felon) is entitled to register and vote.

NOTICE IS FURTHER GIVEN THAT the Board of Registration will meet for the purpose of registering qualified voters of the District pursuant to §2014 of the Education Law at the Cold Spring Harbor Community Center, 75 Goose Hill Road in Cold Spring Harbor, New York, on January 12, , 2017 between the hours of 9:00 a.m. and 9:00 p.m., prevailing time at which time new voters may register, provided that at such meeting of the Board of Registration he or she is known or proven to the satisfaction of said Board of Registration to be then or thereafter entitled to vote at such election for which the register is prepared. Qualified voters may also register at the Office of the District Clerk, at the District Office at 75 Goose Hill Road any day until January 12, 2017 between the hours of 9:00 a.m. and 3:00 p.m. except Saturday, Sunday, or school vacation at such times when school facilities are open. The register so prepared pursuant to §2014 of the Education Law will be filed in the Office of the District Clerk, 75 Goose Hill Road, Cold Spring Harbor, New York and will be open for inspection daily by any qualified voter of the District beginning on Friday, January 13, 2017, between the hours of 9:00 a.m. and 4:00 p.m., prevailing time, on weekdays, and each day prior to the day set for the election, except Sunday, and on Saturday between the hours of 9:00 a.m. and 12:00 Noon, and at the polling place on the day of the vote.

ABSENTEE BALLOTS: NOTICE IS ALSO HEREBY GIVEN that applications for absentee ballots may be applied for at the office of the School District Clerk beginning December 1, 2016. Any such application must be received by the District Clerk at least seven (7) days before the date of the aforesaid Special District Meeting if the ballot is to be

mailed to the voter, or the day before such Special District Meeting, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by 5:00 P.M. on date of election in the office of the School District Clerk. A list of all persons to whom absentee voter's ballots shall have been issued shall be available for public inspection in the office of the School District Clerk not less than five days prior to the date of the Special District Meeting (excluding Saturdays and Sundays) (i.e. on or after January 13, 2017) during regular office hours, of 9:00 a.m. and 4:00 p.m. on week days prior to the date of the aforesaid Special District Meeting and on the date of the Special District Meeting. In addition, such list shall also be posted conspicuously at the places of voting during the hours of such Special District Meeting. Any qualified voter may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, stating the reason for such challenge. The written challenge shall be transmitted by the District Clerk to the election inspectors on the day of the Special District Meeting. In addition, any qualified voter may challenge the acceptance of the absentee voter's ballot of any person on such list by making his/her reasons known to the election inspector before the close of the polls.

NOTICE IS ALSO HEREBY GIVEN that in the event of a weather or other emergency which necessitates cancellation of the January 18, 2017 meeting, said Special District Meeting shall be held on January 24, 2017, at the aforementioned time and place.

Dated: Cold Spring Harbor, New York,

November 8, 2016

By order of the Board of Education of the Cold Spring Harbor Central School District, towns of Huntington, Suffolk County And Oyster Bay, Nassau County, New York.

William Bernhard PhD
School District Clerk

2. **Designation of Bond Election Personnel**
VOTE January 18th, 2017

The Board of Education of Cold Spring Harbor Central School District, has called a Special District Meeting of the qualified voters of said School District to be held on the 18th day of January, 2017.

[Amelia Walsh Brogan](#) - appointed as the permanent chairman of the special district meeting.

[Appointed inspectors of election](#) - Lily Montalbano, Betty Bertuccio, Joyce Inzerillo, Thomas Booton, Arthur Parsons, Timothy Swanson.

[William Bernhard](#) - designated as chief election inspector.

3. **Affordable Care Act**

The Patient Protection and Affordable Care Act (the "Act") and the regulations promulgated thereunder authorize employers to utilize measurement, administrative, and stability periods to determine whether ongoing employees constitute full-time employees under the Act, and the District wishes to adopt measurement,

administrative, and stability periods for the purposes of determining whether ongoing employees constitute full-time employees. (See full Agenda for more)

4. **Affordable Care Act Health Coverage**

The provisions of the Affordable Care Act (ACA) require employers of more than 50 employees to offer affordable health coverage that provides a minimum level of coverage to their full time employees, and the school district has reviewed its records and identified those employees who meet the requirements of full-time employment, as defined under the ACA, and who are not currently offered health coverage. Newly eligible employees will be offered individual and dependent coverage, under the HIP Prime HMO - LG plan, and employees who will accept such coverage will pay 25% of towards the cost of the individual coverage. Employees who accept individual and dependent coverage shall pay for the cost of individual coverage, as indicated above, plus the full difference in cost between individual and dependent coverage. Coverage will begin on January 1, 2017 and end on December 31, 2017 and that a determination of continued eligibility for coverage beyond the 2017 will be made in the fall of each year. (See full Agenda for more)

5. **Budget Calendar 2017-2018 - Adopted**

6. **Consulting Agreement - HB Solutions**

The Board of Education entered into a consulting agreement with HB Solutions of Pittsford, New York to provide Internal Revenue Transmittal services as required for compliance of the Affordable Care Act for 2016 fiscal data at a cost of \$5,000 plus \$5 per page transmittal fee.

7. **Service Agreement - BPAS Consulting Group**

The Board of Education approved a service agreement with BPAS Consulting Group to provide services for GASB45 full actuarial valuations of post-retirement health care benefits for fiscal year ended June 30, 2017.

Special Education Reports--

1. **Contracts:** The Board of Education of the Cold Spring Harbor Central School District approved the terms and conditions of the following contract between the District and the following agencies or independent providers

*Locust Valley Central School District
Glen Cove City School district
Karen Siris
The Child Abuse Prevention Services*

Other Matters--

1. **Professional Development Plan**

Be it resolved that the Board of Education approve the Professional Development Plan as submitted.

2. **Field Trip - Model UN Club**

The Board of Education approved the Model UN club trip to take part in the Ivy League Model United nations Conference sponsored by the University of Pennsylvania scheduled January 26, 2017 through January 29, 2017.

Policies--

1. Policy 1223 - Gifts From the Public and Fundraising on Behalf of School Programs
Second Read & Adoption
2. Policy 1820 - Memorials
Second Read & Adoption
3. Policy 2160 - School District Officer and Employee Code of Ethics
Second Read & Adoption
4. Policy 4325 - Academic Intervention Services
Second Read & Adoption
5. Policy 5100 - School Attendance
Second Read & Adoption
6. Policy 5150-R - School Admission Regulation
Second Read & Adoption
7. Policy 5153 - Student Assignment and Classes
Second Read & Adoption
8. Policy 7500 - Recognitions
Second Read & Adoption
9. Policy 8121.1 - Opioid Overdose Prevention Regulation
Second Read & Adoption
10. Policy 8121.1-R - Opioid Overdose Prevention Regulation
Second Read & Adoption

For the full Agenda – please visit the Board of Education on the website

Upcoming Meetings...

December 13th –Board of Education Meeting – 8pm

Meetings are held at the Francis Roberts Community Center (District Office)
75 Goose Hill Rd., Cold Spring Harbor
District web site – www.csh.k12.ny.us)