

Google Alerts

Google Alerts is a powerful tool allowing users to receive alerts for a topic sent to their email box on a preset schedule determined by the user. Below are the instructions from Google on how to use [Alerts](#).

Enjoy Joe

Create an alert

1. Go to [Google Alerts](#).
2. In the box at the top, enter a topic you want to follow.
3. To change your settings, click Show options. You can change:
 - How often you get notifications
 - The types of sites you'll see
 - Your language
 - The part of the world you want info from
 - How many results you want to see
 - What accounts get the alert
4. Click Create Alert. You'll get emails whenever we find matching search results.

Edit an alert

1. Go to [Google Alerts](#).
2. Next to an alert, click Edit .
3. If you don't see any options, click Show options.
4. Make your changes.
5. Click Update Alert.
6. To change how you get alerts, click Settings  > check the options you want and click Save.

Delete an alert

1. Go to [Google Alerts](#).
2. Next to the alert you want to remove, click Delete .