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To: CSHSD

Subject: Tech Tip Tuesday - Google Chrome Bookmarks

Good Morning

Welcome to Tech Tip Tuesday (T^3) for 9/3/19 T^3 - "Google Chrome Bookmarks"

Bookmarks in Google Chrome - Bookmarks are very helpful tools to help organize your teaching and quickly access files and websites. Below are instructions on how work with bookmarks.

Here is a VideO on how to work with bookmarks without the bookmark manager.

Show or hide the bookmarks bar

To turn the bookmarks bar on or off, follow these steps:

- 1. On your computer, open Chrome.
- 2. Once your Chrome browser has opened navigate to the top right, click More
- 3. Select **Bookmarks** Show Bookmarks Bar.

Add and Edit Bookmarks

Edit a bookmark

- 1. On your computer, open Chrome.
- 2. At the top right, click More Bookmarks Bookmark Manager.
- 3. To the right of a bookmark, click the Down arrow Edit.

Delete a bookmark

After you delete a bookmark, you can't get it back.

- 1. On your computer, open Chrome.
- 2. At the top right, click More Bookmarks Bookmark Manager.
- 3. To the right of a bookmark, click the Down arrow Delete.

Organize your bookmarks

Rearrange your bookmarks

- 1. On your computer, open Chrome.
- 2. At the top right, click More Bookmarks Bookmark Manager.
- 3. Drag a bookmark up or down. You can also drag a bookmark into a folder on the left.

If you use the bookmarks bar, you can drag your bookmarks into the order you want.

Put your bookmarks in folders

- 1. On your computer, open Chrome.
- 2. At the top right, click More Bookmarks Bookmark Manager.
- 3. At the top right, click More Add new folder.

If you use the bookmarks bar, you can add a folder by right-clicking the bookmarks bar. Click Add Folder.

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9/11 NEVER FORGET

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Everything is achievable through technology, Howard Stark