## Good Morning

## Welcome to Tech Tip Tuesday (T^3) for 5/14/19 T^3 – "unlinking unwanted apps"

Over time we all accumulate and link to apps that we may no longer use or remember why we added them to Google. Some of these apps may even cause an external site to automatically open when opening a picture, file or website. Below are instructions for you to review and or remove no longer wanted apps that are connected to your Google Drive

- 1. Open Chrome
- 2. Open Drive
- 3. Click the "Settings" Icon 🔹 >> select settings
- 4. Select "Manage Apps"
- 5. Options at this spot.
  - A. Select or unselect apps to be used by default with the check boxes
  - B. Disconnect unwanted Apps from your Google Drive using the "Options" menu

Click "DONE" when you are finished

65	My Drive -	Settings Icon
Settings		DOME
General	The following apps have been connected to drive. Connect more apps Learn more	
Notifications Managa Abpa	EasyBib Bibliography Creator	Use by default OPTIONS +
	Email Notifications for Google Forms	Iter by setent DPTICHS -
	Form Notifications	Use by Default
	formLimiter	Use by default OPTIONS =
	formMule - Email Merge Utility	Use by default OPTIONS - Options
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