


# July 2023

**COLOR CODES:**  
 Testing Dates - RED  
 Jr./Sr. High - BLUE  
 Goosehill - GREEN  
 Lloyd Harbor - PURPLE  
 West Side - PURPLE

MON	TUES	WED	THURS	FRI	SAT	SUN
26	27	28	29	30	1	2
	 Sofya Kurilina Grade 11					
3	4	5	6	7	8	9
	INDEPENDENCE DAY					
10	11	12	13	14	15	16
	Board of Education Meeting 8 PM				ACT Exam (Not in NY State)	
17	18	19	20	21	22	23
					Board of Education Meeting 8 PM	
24	25	26	27	28	29	30
31	1	2	3	4	5	6

# August 2023

MON	TUES	WED	THURS	FRI	SAT	SUN
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
	Board of Education Meeting 8 PM					
28	29	30	31	 Hanna Tepper Grade 9		

**DISTRICT OFFICE** ..... 631-367-5900  
**FRANCIS ROBERTS COMMUNITY CENTER**  
 75 Goose Hill Road, Cold Spring Harbor, NY 11724  
**Jill M. Gierasch**, Superintendent ..... 631-367-5900  
 (jgierasch@csh.k12.ny.us)  
**Christine S. Costa**, Asst. Superintendent for Business .. 631-367-5928  
 (ccosta@csh.k12.ny.us)  
**Mona E. Hecht**, Assistant Superintendent  
 for Counseling, Student Services & Human Resources .. 631-367-6842  
 (mhecht@csh.k12.ny.us)  
**Genevieve LaGattuta**, Assistant Superintendent  
 for Curriculum & Instruction ..... 631-367-5912  
 (glagattuta@csh.k12.ny.us)  
**Jason Huntsman**, Assistant to the Superintendent  
 for Administration ..... 631-367-5966  
 (jhuntsman@csh.k12.ny.us)  
**Tina Smith**, Executive Director of Special Education .... 631-367-5936  
 (tsmith@csh.k12.ny.us)  
**Joseph Monastero**, Executive Director  
 of Instructional & Administrative Technology ..... 631-367-6968  
 (jmonastero@csh.k12.ny.us)  
**TBD**, Director of Facilities ..... 631-367-5938  
**Brianna Pisano**, District Treasurer ..... 631-367-5914  
 (bpisano@csh.k12.ny.us)  
**Christine S. Costa**, District Clerk ..... 631-367-5928  
 (ccosta@csh.k12.ny.us)  
**Karen Spehler**, District Communications ..... 516-383-2983  
 (kspehler@csh.k12.ny.us)  
**Frazer & Feldman**, School Attorneys. .... 516-742-7777  
**Dr. Karl Friedman, M.D.**, School Physician ..... 516-680-7672

**GOOSEHILL PRIMARY SCHOOL (GH)** ..... 631-367-5990  
 75 Goose Hill Road, Cold Spring Harbor, NY 11724 . . . Fax 631-367-2157  
**Christine Alicea-Cosme**, Principal (ccosme@csh.k12.ny.us)  
 School Nurse ..... 631-367-5950

**WEST SIDE SCHOOL (WS)** ..... 516-692-7900  
 1597 Laurel Hollow Road, Syosset, NY 11791. .... Fax 516-692-4845  
**TBD**, Principal  
 School Nurse ..... 516-692-7950

**LLOYD HARBOR SCHOOL (LH)** ..... 631-367-8800  
 7 School Lane, Lloyd Harbor, Huntington, NY 11743. . . . Fax 631-421-4229  
**Valerie R. Massimo**, Principal (vmassimo@csh.k12.ny.us)  
 School Nurse ..... 631-367-8850

**JUNIOR/SENIOR HIGH SCHOOL (Jr./Sr. High)**  
 JUNIOR HIGH SCHOOL ..... 631-367-6800 Fax 631-367-6823  
 SENIOR HIGH SCHOOL ..... 631-367-6900 Fax 631-367-0800  
 82 Turkey Lane, Cold Spring Harbor, NY 11724  
**Daniel Danbusky**, Principal (ddanbusky@csh.k12.ny.us)  
**TBD**, Assistant Principal  
**Caitlyn Harman**, Assistant Principal (charman@csh.k12.ny.us)  
 School Nurse ..... 631-367-6904  
 Counseling Center ..... 631-367-6840  
**Mona E. Hecht**, Assistant Superintendent for Counseling,  
 Student Services and Human Resources  
 (mhecht@csh.k12.ny.us) ..... 631-367-6842  
 Counseling Center Fax ..... 631-692-7096

### DISTRICT-WIDE DIRECTORS

**Michael Bongino**, Director of Athletics, Health and P.E. .... 631-367-6826  
 (mbongino@csh.k12.ny.us) ..... Fax 631-692-8083  
**Christine Schlendorf**, Director of STEM ..... 631-367-6883  
 (cschlendorf@csh.k12.ny.us)  
**Kerin Moser**, Director of Humanities ..... 631-367-6886  
 (kmoser@csh.k12.ny.us)  
**Kristen Raszka**, Assistant Director of Special Education  
 (kraszka@csh.k12.ny.us) ..... 631-367-6876

### DISTRICT CHAIRPERSONS

**Christine Oswald**, Art (coswald@csh.k12.ny.us) ..... 631-367-6741  
**Brent Chiarello**, Music (bchiarello@csh.k12.ny.us) ..... 631-367-6880  
**TBD**, World Languages ..... 631-367-6881

### IF YOUR CHILD IS ABSENT

Please call or email:  
 631-367-5948 for Goosehill Attendance (ghattendance@csh.k12.ny.us)  
 516-692-7948 for West Side Attendance (wsattendance@csh.k12.ny.us)  
 631-367-8848 for Lloyd Harbor Attendance (lhattendance@csh.k12.ny.us)  
 631-367-6800 for Junior High Attendance (jhattendance@csh.k12.ny.us)  
 631-367-6901 for High School Attendance (hsattendance@csh.k12.ny.us)

A note is also required for all absences reported by phone,  
 upon your child's return to school.

District Website: <http://www.csh.k12.ny.us>

**BOARD OF EDUCATION**  
(Meetings in District Office)

	term expires
<b>Tara Belfi</b> .....	2023
(tbelfi@csh.k12.ny.us)	
<b>Janice Elkin</b> .....	2023
(jelkin@csh.k12.ny.us)	
<b>Mark Freidberg</b> .....	2023
(mfreidberg@csh.k12.ny.us)	
<b>Tami Stark</b> .....	2024
(tstark@csh.k12.ny.us)	
<b>Heather Morante Young</b> .....	2024
(hmoranteyoung@csh.k12.ny.us)	
<b>Bruce Sullivan</b> .....	2025
(bsullivan@csh.k12.ny.us)	
<b>Alex Whelehan</b> .....	2025
(awhelehan@csh.k12.ny.us)	

To send a group email contact BOE@csh.k12.ny.us

**COLD SPRING HARBOR TEACHERS ASSOCIATION (HTA)**

<b>Julie Cooper</b> .....	President
(jcooper@csh.k12.ny.us)	
<b>Josh Bosley</b> .....	Secondary VP
(jbosley@csh.k12.ny.us)	
<b>Kevin O'Rourke</b> .....	Elementary VP
(korourke@csh.k12.ny.us)	
<b>Michelle Riggles</b> .....	Secretary
(mriggles@csh.k12.ny.us)	
<b>Chris Conklin</b> .....	Treasurer
(cconklin@csh.k12.ny.us)	

**CENTRAL PARENT COUNCIL (CPC)**  
[www.cshptg.com/central-parent-council.com](http://www.cshptg.com/central-parent-council.com)

<b>Jennifer Kornreich Cahn</b> , Chair/LH Rep .....	631-683-4029
(cahnfamilyny@gmail.com)	
<b>Michele Gulitti</b> , Vice Chair/HS Rep .....	917-670-7671
(mryan_1009@icloud.com)	
<b>Joann Kuncewitch</b> , Secretary/GH Rep .....	917-453-3930
(joannamarga@hotmail.com)	
<b>Bernadette Flynn</b> , Treasurer/WS Rep .....	718-522-3128
(b.walsh@me.com)	

**Cold Spring Harbor Educational Foundation**  
(<http://www.cshedfoundation.com>)

<b>Chloe Henning</b> , President .....	516-816-3220
(chenning81@gmail.com)	
<b>Nicole Prizzi</b> , Vice President .....	516-238-6692
(nrotunda@gmail.com)	
<b>Edina Bobelian</b> , Vice President of Grants ..	917-656-8225
(ebobelian@gmail.com)	
<b>Denise Burns</b> .....	301-906-9008
Vice President of Fundraising	
(wjbdbcmb@msn.com)	
<b>Amanda Light</b> , Secretary .....	917-499-2334
(alightnyc@gmail.com)	
<b>Samantha Carter</b> , Treasurer .....	516-367-0297
(s.soukup.carter@gmail.com)	

**CSH Jr./Sr. High Parent Teacher Group (CSHPTG)**  
[www.cshptg.com](http://www.cshptg.com)

<b>Lisa Smith</b> , President .....	631-659-3522
(lisakoch_99@yahoo.com)	
<b>Anne Steels</b> , Treasurer .....	631-827-7767
(annesteels@googlemail.com)	
<b>Jill Einhorn</b> , Secretary .....	516-635-3750
(jillkeinhorn@gmail.com)	
<b>Nicole Prizzi</b> , Communications Chair .....	516-238-6692
(nrotunda@gmail.com)	
<b>Lisa Lesser</b> , Membership Chair .....	516-650-7750
(lalphd@yahoo.com)	
<b>Deserie Saunders</b> , Committees Chair .....	917-887-5526
(deserie2431@yahoo.com)	

**West Side Parent Teacher Group (WSSPTG)**  
[www.wssptg.com](http://www.wssptg.com)

<b>Laura Massaro</b> , Co-President .....	917-568-5237
(ljmassaro@yahoo.com)	
<b>Jenny Willenbacher</b> , Co-President .....	516-660-7711
(jenelap8@yahoo.com)	
<b>Tiffany Girolamo</b> , Co-Vice President .....	516-241-6145
(tiffcarl07@hotmail.com)	
<b>Heather Shaw</b> , Co-Vice President .....	646-831-8504
(hishaw@hotmail.com)	
<b>Laura Feller</b> , Class Parent Coordinator	
(lrodiefeller@gmail.com)	
<b>Cathy Velenovsky</b> , Treasurer .....	917-734-2574
(cbee1121@gmail.com)	
<b>Rachel Brill</b> .....	917-599-6349
Communications Coordinator	
(rkozinn@gmail.com)	

**FOCUS**

**(Families of the Community United with Schools)**

<b>Diana Gileno</b> , Chair .....	516-524-5177
(dvgileno@gmail.com)	
<b>Jennifer Costa</b> , Secretary .....	914-420-5235
(jvaccaro79@gmail.com)	
<b>Kristin Olchon</b> , Treasurer .....	516-724-0521
(kristin.olchon@gmail.com)	
<b>Suzanne Adelhardt</b> .....	917-613-4336
Program Coordinator	
(sadelhardt@adelhardt.com)	
<b>Mandy Dalal</b> , Program Coordinator .....	917-622-2255
(mandolin528@gmail.com)	
<b>Erin Amadori</b> .....	516-526-8822
Communications Coordinator	
(erinhum@aol.com)	
<b>Michelle McWilliams</b> .....	917-745-7855
Communications Coordinator	
(michellemcwilliams4@gmail.com)	

**SEPTO**

**Special Education Parent Teacher's Organization**

<b>Suzanne Adelhardt</b> , President .....	917-613-4336
(sadelhardt@adelhardt.com)	
<b>Diana Gileno</b> , Vice President .....	516-524-5177
(dvgileno@gmail.com)	
<b>Deb Aviles</b> , Treasurer .....	917-969-7157
(debaviles@hotmail.com)	
<b>Maggie Lovett</b> , Secretary .....	631-678-3663
(lovett.maggie@gmail.com)	
<b>Meghan Gallagher</b> , Communications .....	917-620-2572
(memcgee30@yahoo.com)	
<b>Kristen Choi</b> , Communications .....	516-659-6793
(kristenmalonechoi@gmail.com)	
<b>Irina Miretskiy</b> .....	631-525-7034
LH Homework/Friendship Club Co-Coordinator	
(irinam@gmail.com)	
<b>Stefanie Smith</b> .....	516-725-1680
LH Homework/Friendship Club Co-Coordinator	
(stefanied1@mac.com)	
<b>Paula Shapiro</b> , Fundraising/Membership ..	917-405-7389
(paula@huntrssclection.com)	

**Lloyd Harbor School Parent Teacher Group (LHSPTG)**  
[www.lloydharborptg.org](http://www.lloydharborptg.org)

<b>Dori O'Brien</b> , President .....	917-805-5746
(dobriencsh@gmail.com)	
<b>Angela Weber</b> , Vice President .....	516-503-4470
(angela.salerni@gmail.com)	
<b>Hadley Bohn</b> , Co-Committee Chair .....	202-320-5888
(hadley.bohn@gmail.com)	
<b>Kristin Winkler</b> , Co-Committee Chair .....	631-816-4122
(kristinjwinkler@gmail.com)	
<b>Sarah Heric</b> , Co-Fundraising Chair .....	917-596-0962
(sarahmheric@gmail.com)	
<b>Stacy Mehrose</b> , Co-Fundraising Chair .....	516-236-2070
(stacy@freinlazzara.com)	
<b>Shira Salem</b> , Communications .....	610-283-1299
(shira.salem@gmail.com)	
<b>Ali Masterson</b> , Secretary .....	917-721-8555
(alexandra.s.masterson@gmail.com)	
<b>Katie Weiss</b> , Treasurer .....	631-626-5995
(kweissPTG@yahoo.com)	

**Goosehill Parent Teacher Group (GHPTG)**  
[www.ghptg.org](http://www.ghptg.org)

<b>Erin Rechler</b> , Co-President .....	917-514-0297
(erin.rechler@gmail.com)	
<b>Monica Wells</b> , Co-President .....	631-902-4981
(monicawells1mhc@gmail.com)	
<b>Abby Donadic</b> , Co-Vice President .....	410-404-7449
(arees20@yahoo.com)	
<b>Tori Phillips</b> , Co-Vice President .....	516-840-8528
(victorianphillips@gmail.com)	
<b>Beth Taylor</b> , Co-Vice President .....	516-456-3085
(bmtaylor29@gmail.com)	
<b>Erika Pappas</b> , Secretary .....	617-733-5986
(ejmartineau@gmail.com)	
<b>Ana Cannava</b> , Treasurer .....	908-578-9066
(ana.cannava@icloud.com)	
<b>Rae Ferraro</b> .....	646-593-3731
Class Parent Coordinator/Social Chairs	
(ramannino@gmail.com)	
<b>Yona Nirenberg</b> .....	516-353-9901
Class Parent Coordinator/Social Chairs	
(beautybyyona@gmail.com)	
<b>Cristen Blundell</b> , Communications Chair ..	516-476-4747
(camirasola@aol.com)	
<b>Maggie Lovett</b> , House & Grounds Chair ..	631-678-3663
(lovett.maggie@gmail.com)	

**Cultural Arts Committee (CAC)**

<b>Dana Lynch</b> .....	917-816-7300
Co-Chairperson/Veteran's Day Coordinator	
(dana@theblacktop.net)	
<b>Sandra Reilly</b> .....	917-693-3386
Co-Chairperson/Jr./Sr.High Coordinator	
(sreillynyc@gmail.com)	
<b>Linda Silver</b> , WS Coordinator .....	516-474-9147
(linda_silver927@yahoo.com)	
<b>Genevieve Cimino</b> .....	631-424-0051
Jr./Sr. High Coordinator	
(jmas1@optonline.net)	
<b>Caroline Tsekerides</b> .....	917-887-6048
Jr./Sr. High Coordinator	
(carolineandted@gmail.com)	
<b>Mandy Dalal</b> .....	917-622-2255
GH & LH Coordinator	
(mandolin528@gmail.com)	
<b>Ami England</b> , WS Coordinator .....	347-742-1419
(ami.england16@gmail.com)	

**Arts Booster Club**

(Meetings at CSH Public Library)

<b>Sandra Reilly</b> , President .....	917-693-3386
(sreillynyc@gmail.com)	
<b>Maria Bruzzese</b> , Treasurer .....	516-680-1046
(m.bruzzese@optimum.net)	
<b>Josephine Geraci</b> , Board Member .....	917-554-6552
(josephine@mymomknowsbest.com)	
<b>Olga Berwid-Meier</b> , Board Member .....	917-734-9366
(olga.berwid@gmail.com)	

**Seahawks Booster Club**

(Meetings in Jr./Sr. High Library)

<b>Bobby Taglich</b> , Co-President .....	631-425-7473
(bobtaglich@taglichbrothers.com)	
<b>Al Kirchner</b> , Co-President .....	516-729-4863
(albert.kirchner@yahoo.com)	
<b>Kim Testa</b> , Vice President .....	631-659-3641
(kimberlyntesta@gmail.com)	
<b>Joe Larson</b> , Treasurer .....	631-424-2003
(jlarson@podomus.com)	
<b>Colleen Haskell</b> , Secretary .....	917-974-0370
(colleenhaskell@me.com)	
<b>Barb Grego</b> , Membership .....	516-523-4269
(barbgreg@verizon.net)	

**CSH Jr./Sr. High School Improvement Team (SIT)**

<b>Suzanne Adelhardt</b> .....	917-613-4336
(sadelhardt@adelhardt.com)	
<b>Colleen Haskell</b> .....	917-974-0370
(colleenhaskell@icloud.com)	
<b>Amy Howell</b> .....	917-579-5748
(howell1@optonline.net)	
<b>Jenean Ketterer</b> .....	516-780-4964
(alexandsophiarock@yahoo.com)	
<b>Dana Lynch</b> .....	917-816-7300
(dana@theblacktop.net)	
<b>Karen Walter</b> .....	973-617-7009
(kwalter123@hotmail.com)	

**West Side School Improvement Team (SIT)**

<b>Kelly Gaudreau</b> .....	516-816-8650
(kbdauria@gmail.com)	
<b>Lauren Jarvis</b> .....	516-356-0067
(laurenjarvis212@gmail.com)	
<b>Olivia Kitzen</b> .....	513-535-7548
(oesslinger@gmail.com)	
<b>Amy Pollaci</b> .....	917-825-6492
(amy.pollaci@gmail.com)	
<b>Linda Silver</b> .....	516-474-9147
(linda_silver927@yahoo.com)	

**Lloyd Harbor School Improvement Team (SIT)**

<b>Meredith Mendelsohn</b> .....	917-363-0434
(meredithmendelsohn@yahoo.com)	
<b>Darlene Peelle</b> .....	516-459-5769
(dfpeelle@hotmail.com)	
<b>Stefanie Smith</b> .....	516-725-1680
(stefanied1@mac.com)	
<b>Christine Sobel</b> .....	646-244-0933
(christine.sobel11@gmail)	

**Goosehill School Improvement Team (SIT)**

<b>Catherine Cerrone</b> .....	516-702-8112
(cerrone.catherine@gmail.com)	
<b>Emily Corben</b> .....	516-661-9783
(emryan2@gmail.com)	
<b>Megan Halsey</b> .....	631-456-9517
(mwrobotbottom@gmail.com)	
<b>Kristyn Mezzafonte</b> .....	516-459-2302
(kristynhickeyrn@yahoo.com)	

**NOTICE OF NONDISCRIMINATION:** The Board of Education, its officers and employees, shall not discriminate in its programs and activities on the basis of race, color, national origin, creed, religion, marital status, sex, age, sexual orientation, disability or predisposing genetic characteristic. The policy of nondiscrimination includes access by students to educational programs, counseling services for students, course offerings, and student activities, as well as recruitment and appointment of employees and employment pay, benefits, advancement and/or terminations. The Board of Education, its officers and employees, shall not discriminate against students on the basis of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression). The Board of Education is committed to swift corrective action of any violation of students/employees rights. Any person having inquiries or complaints concerning the District's compliance with the regulations implementing Title VI, Title IX, The Americans with Disabilities Act (ADA), The Individuals with Disabilities Education Act (IDEA) or Section 504 is directed to contact the District Compliance Officer by calling Tel. 631-367-5900.

**ATTENTION PRIVATE/PAROCHIAL SCHOOL PARENTS:** If you are withdrawing your child from CSH schools, please notify the main office or counseling center as soon as possible. If your child requires any special education services, you must notify the district in which the private/parochial school is located by June 1st. Any requests received after June 1st will be denied by the district of location.

**PRIVATE/PAROCHIAL BUS TRANSPORTATION REQUESTS:** By law, private and parochial bus transportation requests must be submitted to the district by April 1st. Any requests received after this date will not be approved.

**BUS TRANSPORTATION AND SAFETY:** The School District has a zero-mileage eligibility policy, which means transportation is available to and from school for all students at a designated bus stop. Private school transportation is limited to students who live within 15 miles of their school. Students participate in bus drills annually, during which instruction on location, use and operation of the emergency door, fire extinguisher, first-aid equipment and windows as a means of escape are reviewed. Parents should also discuss basic safety rules and appropriate conduct on buses with their children.

**STUDENT DRESS:** The Commissioner of Education has stated that the schools may enter into control of student attire when there is physical danger to the student or when dress tends to disrupt or interfere in any way with the school's responsibility to educate the child. Students should be encouraged to dress in a manner that reflects their regard for their community, their fellow students, their families and themselves. (See District Code of Conduct Student Dress Policy #5300.25 in school handbooks.)

**FREE AND REDUCED-PRICE LUNCH PROGRAM:** The district participates in the National School Lunch Program. Residents with limited incomes may be eligible for either free or reduced-price lunches for their children. Information and applications for the program are available at the District Office. Applications are handled in complete confidence, and care is exercised to protect the anonymity of the participating students. Applications should be submitted to building principals immediately after the start of the school year in September. The Board of Education has adopted a Meal Charge Policy and Prohibition Against Shaming, which prohibits denying any student a meal. For more information, please see the policy and plan on the district's website.

**NOTIFYING DISTRICT OF PRESCHOOLERS:** Please notify the District Registrar at 631-367-5910, of any preschool children who are new to the district, so that we have the most accurate enrollment information possible and can effectively plan for the future.

**SEXUAL HARASSMENT OF STUDENTS:** The Board of Education recognizes that harassment of students and staff on the basis of sex, gender and/or sexual orientation is abusive and illegal behavior that harms victims and negatively impacts the school culture by creating an environment of fear, distrust, intimidation, and intolerance. The Board further recognizes that preventing and remedying such harassment in schools is essential to ensure a healthy, nondiscriminatory environment in which students can learn and employees can work productively. The district will promptly investigate all reported complaints of sexual harassment. For further information, please contact the building principal or one of the Title IX Coordinators at 631-367-5900.

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA):** In accordance with state and federal law, the Board of Education has adopted policy #5500-R, "Student Records Regulation." Notice is hereby provided that a parent or guardian (or the student him/herself if over 18) has the right to inspect and review the student's education records, request amendment thereof in certain circumstances, consent to disclosure of personally identifiable information, except as otherwise permitted by law, and file a complaint with the U.S. Department of Education concerning compliance with FERPA. Copies of the policy and specific forms for requesting access to a student's records are available in the District Office. Request should be sent to the Superintendent of Schools. Federal laws require local educational agencies (LEAs) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their secondary student's information disclosed to military recruiters. If you do not want the district to disclose directory information to military recruiters, you must notify the Jr./Sr. High School building principal in writing annually by October 1st.

**COMMITTEE ON SPECIAL EDUCATION – CSE/CPSE:** The Committee on Special Education and Committee on Preschool Special Education is a team, appointed by the Board of Education, which reviews evaluations and student progress in order to determine eligibility for special education services and recommends appropriate programs and services for students determined to have a disability which adversely impacts upon the student's education. The committee works to ensure that classified youngsters receive an appropriate education in the least restrictive environment. The Committee on Preschool Education (CPSE) addresses the special needs of preschool children (ages 3-5). Any child of preschool age who is suspected of having a developmental delay or other disability may be referred to the district's Committee on Preschool Special Education. The office of Student Services should be contacted to set up a screening in order to identify the need for special education services. For further information, contact the Executive Director of Special Education, at 631-367-5936.

**KINDERGARTEN REGISTRATION:** Children who reach their fifth birthday on or before December 1st of the year of matriculation are eligible for admission to kindergarten in the preceding September. Proof of age must be presented in the form of an original birth certificate. A child who has regularly attended and satisfactorily completed a year's work in a kindergarten which is duly registered with the State Education Department may be enrolled in the first grade.

**ABSENCE/ATTENDANCE:** In compliance with New York State law, the district adopted a comprehensive attendance policy. Parents/guardians are responsible, under the School Attendance Laws of New York State, for their children's regular attendance and punctuality. Excused absences include: personal illness, illness or death in the family, impassable roads, religious observance, quarantine, required court appearances, medical appointments, approved cooperative work programs and clinics, prior approved college visits, military obligations, or participation in school sponsored and approved activities. If a student is or will be absent, the parent/guardian is expected to phone or email the school nurse/attendance office on the first day of such absence, and to indicate the anticipated duration of the absence. The school district will utilize an electronic phone messaging system to inform parents when students are absent. A written excuse must accompany the child when returning to school after an absence that was reported by phone. The reason for the absence and dates covered must be included in the note. The parent/guardian must sign the note. Whether it is the fault of the child or the parent/guardian, tardiness is not excused except for the above-specified reasons.

**USE OF STUDENT PHOTOS/VIDEOS/NAMES:** In various district-associated publications, such as the district calendar, newspapers, newsletters, websites, and social media, we occasionally will use photographs or videos of our students and identify them by name as part of school news related articles. You may not want to have your child's name, photo or video appear in these media. If you wish to exercise this option, please [fill out this form](#).

**STUDENT INSURANCE:** The Cold Spring Harbor School District provides limited "excess" insurance coverage for all students when they are engaged in supervised school-sponsored activities. This policy will pay claims in excess of other coverage parents may have on their child up to THE USUAL AND REASONABLE EXPENSE as determined by the insurance carrier.

**SEX OFFENDER REGISTRATION:** CSH School District has a sex offender email alert notification program. Parents for Megan's Law (PFML) will email district residents, who have registered, informing them of any new sex offender's presence and direct them to their website, where they can access a full copy of the notification. To register, call Megan's Law Helpline at (631) 689-2672.

**ANNUAL ASBESTOS/FIRE INSPECTION:** The Cold Spring Harbor School District has complied with Asbestos Hazard Emergency Response Act, AHERA - 40 CFR 763.85(E) (B). The required reports for the Annual Fire Inspection and Tri Annual Asbestos Inspection are available for review in the District Office.

**USE OF FACILITIES:** The Board of Education willingly considers specific requests for the use of school buildings and/or facilities by civic and non-profit community organizations located within the school district. Interested parties desiring the use of such should obtain and complete a "Request for Use of School Facilities" form available at any of the schools or District Office. All applications must be submitted at least 30 days prior to the event and at least 60 days prior if admission or other fees are charged. Proof of adequate liability insurance is required at time of application. All costs, such as district employee coverage to open buildings or provide services to the requesting organization, must be covered by that organization.

**SMOKING PROHIBITED:** Vaping, smoking and tobacco use are prohibited in all areas of all school buildings at all times, whether or not schools or school activities are in session. This includes all buildings, outdoor grounds, and vehicles used to transport employees and students.

**VOTER QUALIFICATIONS:** A person is entitled to vote if he/she is: 1) a citizen of the United States; 2) eighteen years of age; and 3) a resident of the school district for thirty days preceding the vote. Any resident already registered with the Nassau or Suffolk County Boards of Election or who has been registered for any Cold Spring Harbor School District vote held in the past four years is not required to register again.

**IMMUNIZATION REGULATIONS:** All students are required by law to be immunized according to NYSDOH regulations. Should you need a list and dosage timeline of required vaccines, you can refer to your pediatrician or the school health office. Additional resources are provided by the New York State Center for School Health at [www.schoolhealthy.com](http://www.schoolhealthy.com).

**STUDENT PERSONAL PROPERTY:** The Cold Spring Harbor School District does not assume responsibility or liability for loss by theft or otherwise of personal property brought to school or to off-campus school-sponsored events by students (including, but not limited to, field trips and competitions). Furthermore, the School District will not assume responsibility or liability for such loss of personal property that is stored by students in any lockers or other locations on School District premises. Students should not bring valuable personal property to school or school events.

**EMERGENCY SCHOOL CLOSING PROCEDURES:** Parents are urged to have a plan in place for a child's care in the event of an emergency closing. Metropolitan and local radio and television stations have agreed to broadcast news about emergency school closing, delayed openings, and early dismissals. School closings are also posted on the school district website: [www.csh.k12.ny.us](http://www.csh.k12.ny.us). The school district will also use its phone notification system to notify parents of school closings.

**THE COLD SPRING HARBOR SCHOOL DISTRICT CODE OF CONDUCT:** The Board of Education is committed to providing a safe and orderly school environment, where students may receive, and district personnel may deliver, quality educational services without disruption or interference. Responsible behavior by students, teachers, and other district personnel, parents, and other visitors is essential to achieving this goal. The district has a longstanding set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty, and integrity. The Board recognizes the need to clearly define these expectations for acceptable conduct and to ensure that discipline, when necessary, is administered promptly and fairly. To this end, the Board has adopted a comprehensive Code of Conduct (Board of Education Policy #5300) that applies to all students, school personnel, parents, and other visitors when on school property or attending a school function. Parents who wish to receive a copy of the Code of Conduct Policy are requested to contact the building principals and a copy will be provided.

**BOARD OF EDUCATION:** Under the Law of New York State, the Board of Education is responsible for establishing policies which govern the education of all children attending district schools, for preparing the annual budget, and for ensuring district adherence to state laws and regulations. Its seven (7) members serve without compensation and are elected by registered, qualified district voters. The Board of Education delegates the day-to-day administration of the schools to the Superintendent of Schools, who works with building principals and district personnel to carry out the policies and procedures established by the Board of Education. The Board's chief executive officer is the Superintendent of Schools. Regular school board meetings are held once a month on Tuesdays. Please refer to the district calendar or website for all regular school board meetings and work sessions. Meetings are generally held at The Francis Roberts Community Center (District Office). Community members are welcome at meetings, and time is reserved on the agenda at each regular board meeting for public participation.

**TAX CAP LEGISLATION AND THE SCHOOL BUDGET:** The New York State Legislature has passed legislation limiting the allowable tax levy increase for all municipalities including school districts. While the law refers to a 2% limitation, there are exclusions to the 2% limitation for items such as capital expenses, payments in lieu of taxes, and certain employee pension costs. Furthermore, the legislation allows municipalities to factor in the percent growth in taxable assessments as an allowable increase over the 2% cap. Therefore, the actual tax cap limit, as permitted under the law, may exceed the 2% that is used to define the legislation. If the Cold Spring Harbor School District wanted to present a budget with a tax increase over the allowable tax levy limit, it would require a super majority of 60% budget approval to pass.

**INTEGRATED PEST MANAGEMENT:** New York State Education Law, Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty and staff regarding the potential use of pesticides periodically throughout the school year. The district has pursued an integrated pest management and organic grounds-care program, and is required to maintain a list of persons who wish to receive 48-hour written notification of certain pesticide applications. In the event of an emergency application, necessary to protect against imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour notification of pesticide applications that are scheduled to occur in your school, notify the Director of Facilities, at 631-367-5939.